

# BTL Next Step - Host Company

## Form Preview

### Program Eligibility

\* indicates a required field

### Personal Information

By selecting 'Confirm' below, you confirm that:

- you have read, understood and voluntarily agree to the collection and use of your personal information as described in Screen Australia's privacy notice (available on our website [here](#)) (**Privacy Notice**); and
- you have informed all individuals whose personal information is to be included in the application form or supporting materials of the matters set out in the Privacy Notice, provided them with a copy (as linked [here](#)) and obtained their consent to disclose the relevant personal information to Screen Australia.

#### Privacy Notice \*

☐ Confirm

### General Requirements

**BTL Next Step** is a credit springboard and career accelerator program to support established mid-career below-the-line (BTL) practitioners to step up into senior crew and leadership roles that have been identified as experiencing shortages.

#### Before you begin:

- Applicants must provide accurate information to Screen Australia at all times. A person or company that makes a false or misleading statement to Screen Australia in an application may face criminal or civil liability including liability for an offence under the Criminal Code Act 1995. In addition, if funding awarded by Screen Australia was obtained by fraud or serious misrepresentation, Screen Australia can revoke its funding.
- It is important that you read our [Terms of Trade](#), the [BTL Next Step Guidelines](#) and the [BTL Next Step FAQs](#) to ensure you are eligible for funding and to help you deliver the strongest application possible.
- For help completing this application, refer to the [Help Guide for Applicants](#) or [Applicant Frequently Asked Questions \(FAQs\)](#)
- For queries about the guidelines, deadlines, or questions in the form, please contact us on 1800 507 901 during business hours or email [industrydevelopment@screenaustralia.gov.au](mailto:industrydevelopment@screenaustralia.gov.au) and quote your application number

#### Please confirm that the applicant company \*

- ☐ is a production company or screen business
- ☐ is able to provide opportunities for mid-career practitioners in the ten identified roles\*
- ☐ meets the general eligibility criteria in Screen Australia's Terms of Trade.

\*The ten identified roles are: 1st Assistant Director, Art Director, Editor, Line Producer, Location Manager, Post Production Supervisor, Production Accountant, Production Manager, Sound Designer, Special Effects (SFX) Supervisor.

#### Please confirm that the opportunity to be provided by the applicant company is: \*

- ☐ work on a project or projects already approved for Screen Australia production funding (for any genre type), or

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- ☐ work on a project or projects not receiving Screen Australia production funding but of scale and well known to Screen Australia, and/or
- ☐ skills opportunities provided by a production company with a strong and reputable track record.

**Please also confirm: \***

- ☐ funding is not being requested to fund or substitute a paid crew role on any production
- ☐ funding is not being requested for professional attachments that are a requirement of Screen Australia, state screen agency or covered as part of another industry program
- ☐ funding is not being requested retrospectively.
- ☐ the opportunity is not being offered to an existing employee.

**Applicant Company Name - For Contracting \***

## Applicant Details

\* indicates a required field

### Applicant Details

This person takes responsibility for the application and all official correspondence will be directed to them.

**Applicant \***

First Name

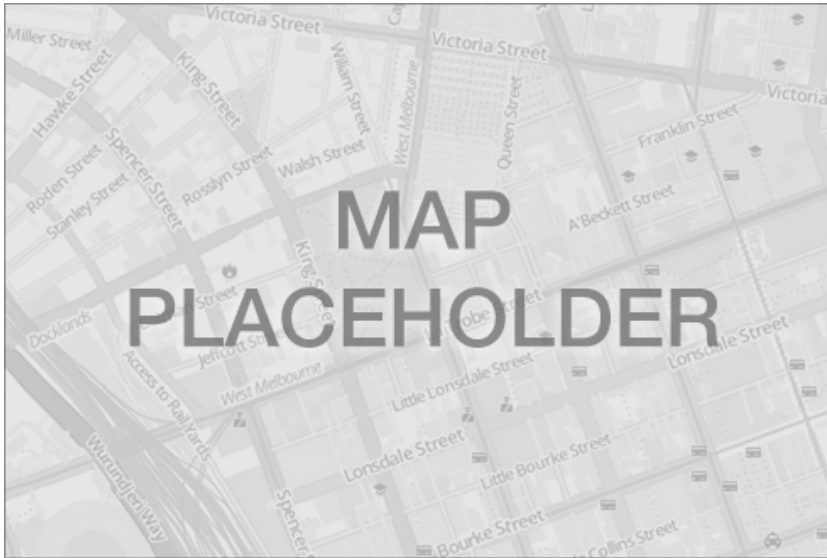
Last Name

**Applicant Primary Address \***

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### Applicant Primary Phone Number

Must be an Australian phone number.

### Applicant Primary Email \*

Must be an email address.

## Applicant Company Details

### Applicant Company ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

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**Please COPY & PASTE the ENTITY NAME from the ABR lookup above into Applicant Company field below. These fields must be identical.**

### **Applicant Company \***

Organisation Name

### **Applicant Company Primary Address \***

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### **Applicant Company Primary Phone Number \***

### **Applicant Company Primary Email \***

Additional Contact (if applicable)

### **Additional Contact**

First Name

Last Name

### **Additional Contact Primary Phone Number**

Must be an Australian phone number.

### **Additional Contact Primary Email**

Must be an email address.

## Opportunity Details

**\* indicates a required field**

**Provide a brief description of the training, skills development and opportunities that will be included as part of the placement opportunity. \***

Word count:

Must be no more than 200 words.

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Please provide details of the company history and structure, and details of principals and key staff. \*

Provide a brief description of any other placements that the company has supervised. \*

## Project Details

Provide the below details for the production or slate of productions on which the BTL crew opportunities will be provided should your application be successful. Use the 'Add More' button to add another production.

**Placements must start after May 12, 2025.**

Project Title \*

Anticipated placement cost \*

Must be a dollar amount.

Logline / short synopsis \*

Number of production weeks \*

Must be a number.

Genre(s) \*

Length of opportunity (weeks) \*

Must be a number.

Production location \*

Address

Estimated placement start date \*

Must be a date and no earlier than 12/5/2025.

Pre-production start date \*

Must be a date.

Placement end date \*

Production end date \*

Must be a date.

Roles Available (select all that apply) \*

- ☐ 1st Assistant Director
- ☐ Art Director
- ☐ Editor
- ☐ Line Producer
- ☐ Location Manager
- ☐ Post Production Supervisor
- ☐ Production Accountant
- ☐ Production Manager
- ☐ Sound Designer
- ☐ Special Effects (SFX) Supervisor

Weekly rate \*

Must be a dollar amount.

Any other costs (e.g. fringes) \*

Must be a dollar amount.

Have you applied for or received production funding from Screen Australia for any of the above projects? \*

☐ Yes

☐ No

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**Please provide details of Screen Australia funding applied for/received. Please include the application number. \***

**Please describe your company's commitment to diversity, equity and inclusion including any policies or initiatives that support employees who are First Nations people; people who are from culturally and linguistically diverse backgrounds; people who are Deaf/deaf or disabled; women, people who are non-binary or gender diverse; people who identify as LGBTIQ+; and people located in regional and remote areas. \***

*Examples include:*

- Existing company strategies and policies around diversity, equity and inclusion
- Identify company-wide training needs that support increased diversity, equity and inclusion i.e. Disability Confidence training, Cultural Safety Training, Mental Health Awareness, Inclusive Workplace Training.
- Previous initiatives or productions that have benefited from and contributed to equity and inclusion.

## Mentor

**Please provide the details of the individual who will be overseeing or mentoring the Placée as part of the opportunity being provided on the production(s). Click **Add More** to add a mentor for each opportunity detailed above.**

### Name

First Name

Last Name

### Role

### Primary Phone Number

Must be an Australian phone number.

### Primary Email

Must be an email address.

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### Budget Summary

\* indicates a required field

Please provide a budget summary detailing how the Screen Australia grant will be spent

Budget Item	Screen Australia Ask (\$)	Other Funding (\$)
	Must be a dollar amount.	Must be a dollar amount.
	\$	\$
	\$	\$
	\$	\$

#### Screen Australia Ask Total \*

\$

This number/amount is calculated.

#### Other Funding Total

\$

This number/amount is calculated.

Please provide your full detailed budget using Screen Australia's [Skills Development, Training and Inclusive Placements Budget Template](#).

#### Full Budget \*

Attach a file:

Filename: BTL Next Step Budget - [Host Company Name].xlsx

### Submission Materials

\* indicates a required field

Files can be added using the 'Choose Files' button.

Please ensure:

- Every file uploaded is named according to the filename instructions given
- Only upload information that relates to the question being asked
- Uploaded files are in the specified format and **no ZIP files are included**
- Maximum file size is 25MB

Please note: If you have supplied more than the requirement, we will only read/ watch up to the maximum page/duration limit.

**Additional supporting materials: Any other documentation or supporting material that might assist consideration of the application.**

Attach a file:

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## Form Preview

Filename: [Type of Document] - [Applicant Company Name].doc, .docx, .pdf or .xlsx. If uploading multiple files, please number each.

**Please ensure you have provided all the attachments requested before submitting**

**To ensure your files can be ingested into our automated systems, and that your application can be processed, please confirm: \***

- ☐ Every file uploaded is named according to the filename instructions given
- ☐ Uploaded files are in the specified format and no ZIP files are included
- ☐ Uploaded files are no more 25MB