

Eligibility and Requirements

* indicates a required field

General Requirements

Before you begin:

- It is important that you read the guidelines: [Supporting Cinemas' Retention Endurance and Enhancement of Neighbourhoods \(SCREEN\) Fund Second Round guidelines](#) to ensure your project is eligible for this assistance and to help you deliver the strongest application possible.
- For help completing this online application, refer to [Applicant Frequently Asked Questions \(FAQs\)](#).
- For queries about the guidelines, deadlines, or questions in the form, please email ScreenCinemasFund@screenaustralia.gov.au and quote your application number.

Please confirm you meet the following requirements, please note, this application refers to a single independent cinema business at a single location.

The Applicant company/Contracting entity: *

- meets the eligibility requirements set out in the SCREEN Fund Second Round Guidelines
- is an Australian entity that controls the independent cinema business at the location
- has an ABN
- is not owned or controlled by a listed entity, foreign entity or a government entity (including State or Local government entity)

All 4 are mandatory requirements.

The independent cinema business at the location: *

- is the primary business
- normally provides film exhibition all year round (i.e. at least operating during all school holidays throughout the year)
- is currently trading
- was financially viable before the COVID-19 pandemic
- can demonstrate that the box office revenue for the period 1 July 2021 to 30 September 2021 was more than 30 per cent below their box office revenue for the corresponding period in 2019

It is a program requirement that all boxes above are validated, however if you have exceptional circumstances to be considered in your assessment please outline below:

Screen Australia has the right to make an exception to the above eligibility criteria where there are compelling factors relating to the impact of the cinema on communities and regional areas.

Are exceptional circumstances applicable to your application? *

- Yes No

Exceptional Circumstances *

Word count:

Must be no more than 50 words.

Please describe the exceptional circumstances

Terms of funding

Funding is completely subject to approved applicants entering into a grant agreement with Screen Australia on standard terms. Under the grant agreement, applicants must:

- display an acknowledgement of the support of the Commonwealth Government through the SCREEN Fund; and
- engage with Screen Australia generally on strategies to promote Australian films.

More detail of these requirements is set out in the grant agreement.

A list of successful applicants and the funding amount will be publically available in the Screen Australia annual report and may be published from time to time on the Screen Australia website.

Limited funds

The SCREEN Fund is capped at \$20m.

Contracting Entity (Note: this must be the entity that controls the cinema business at the location and that, if successful, will enter the contract for the SCREEN funding) *

Cinema Name (Note: this should be the brand and location of the cinema, for example The Imperial Bondi or The Ritz Townsville). *

Cinema Location *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant/Contracting Entity Information

* indicates a required field

Please provide the name and contact details for the Key Contact (Applicant). By submitting this form the applicant warrants that they have the authority to do so and to take

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responsibility for the application. All official correspondence will be directed to this person. Note, this form can be filled and submitted on behalf of the applicant.

Applicant *

First Name

Last Name

Email *

Mobile *

Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Must be a street address. A P.O. Box is not acceptable.

Contracting Entity (Note: this must be the entity that controls the cinema business at the location and that, if successful, will enter the contract for the SCREEN funding)

Please provide requested information for the individual, company or other entity with whom Screen Australia will contract if this application is successful. Please provide a street address; a P.O. Box is not acceptable for contracting purposes.

Contracting Entity Name *

Organisation Name

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)

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DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

Contracting Entity Address *

Address

Contracting Entity Primary Phone Number *

Must be an Australian phone number.

Contracting Entity Primary Email *

Must be an email address.

Funding Payment

Please provide your bank account details for electronic payment, to be used for successful applications.

Bank Account *

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

Box Office

* indicates a required field

Please indicate reported box office revenue for that cinema location.

Are you intending to rely on 3 year averaged box office data due to the fact that the cinema location was affected by a natural disaster such as a bushfire in the period 1 March 2019 - 29 February 2020? *

Yes

No

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To determine the funding tier please indicate reported box office for the cinema location for the pre-COVID period 1 March 2019 - 29 February 2020 (or where affected by a natural disaster, as otherwise calculable in accordance with the guidelines). *

\$

Must be a dollar amount.

Please indicate reported box office for the cinema location during the COVID affected period 1 March 2020 to 28 February 2021 *

\$

Must be a dollar amount.

Requested Grant

\$

This number/amount is calculated.

Requested Grant

\$

This number/amount is calculated.

Requested Grant

\$

This number/amount is calculated.

To demonstrate the decline in revenue please indicate reported box office for the cinema location for the pre-COVID period 1 July 2019 - 30 September 2019 *

\$

Must be a dollar amount.

Please indicate reported box office for the cinema location during the COVID affected period 1 July 2021 to 30 September 2021 *

\$

Must be a dollar amount.

Decline in revenue (%)

This number/amount is calculated.

Funding Use

* indicates a required field

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How do you intend to use the funds in assisting your business recover in the post-pandemic environment? (tick box most likely to apply) *

- Retaining staff
- Retraining/upskilling staff
- Capital works
- Refurbishment
- Cinema technology
- Expanding activities
- Marketing

Tick all that apply

Submission Materials

* indicates a required field

Files can be added using the 'Choose Files' button.

Please ensure:

- Every file uploaded is named according to the filename instructions given.
- Only upload information that relates to the question being asked.
- If multiple files are uploaded for one question, please number to indicate sequence.
- Uploaded files are in the specified format and **NO ZIP files are included.**
- Maximum file size is 25MB.

Applicant/Contracting Entity Details

If the contracting entity is registered with ASIC, a Company Extract, including current officeholders and members

Attach a file:

Filename: ASIC Extract - [Contracting Entity].doc, .docx or .pdf

Business Financial Viability Statement

A financial viability statement from the applicant's accountant in accordance with [the attached template](#).

The financial viability statement establishes the viability of the cinema's location before the impact of the COVID-19 pandemic. Please [download the attached template](#).

Business Financial Viability Statement *

Attach a file:

Filename: Financial viability statement - [Contracting Entity].doc, .docx or .pdf

Box Office Details

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Please provide a PDF of Box Office Comparison report from Numero or Comscore for the location for the pre-COVID period 1 March 2019 - 29 Feb 2020 and the COVID affected period 1 March 2020 - 28 February 2021.

(Locations affected by bushfires and natural disasters can apply a 3 year average to calculate the pre-Covid figures, in accordance with the guidelines. Check the [FAQ page](#) for access to these reports.)

Box office comparison report: March 2019 - February 2020/March 2020 - February 2021 *

Attach a file:

Filename: Date comparison box office report Mar-Feb - [Contracting Entity].pdf

Please provide a PDF of 'Box Office Comparison Report' from Numero or Comscore for the location for the pre-COVID period 1 July 2019 - 30 September 2019 and the COVID affected period 1 July 2021 - 30 September 2021

Box office comparison report: July 2019 - September 2019/July 2021 - September 2021 *

Attach a file:

Filename: Date comparison box office report Jul-Sep - [Contracting Entity].pdf

The Applicant/Applicant Company *

consents to the industry services known as Numero and Comscore providing Screen Australia with access to reported box office data for the cinema business location solely for the purpose of confirming the details provided in this application.

consents to Screen Australia providing the cinema name, address, applicant contact details and funding outcome to the responsible Minister or government department, following the funding decision.

At least 2 choices must be selected.

Additional Information

Please attach any additional documentation that directly substantiate your application for funding

Attach a file:

Filename: [Type of Document] - [Project Title].doc, .docx or .pdf

Please ensure you have provided all the attachments requested before submitting your application.

To ensure your files can be ingested into our automated systems, and that your application can be processed, please confirm: *

Every file uploaded is named according to the filename instructions given.

If multiple files have been uploaded for one question, they are numbered to indicate sequence.

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- Uploaded files are in the specified format and no ZIP files are included.
- Maximum file size is 25MB.

PDF of box office report from Numero or Comscore for the cinema location for the period 1 March 2020 to 28 February 2021. Note: If you submitted a 'DATE COMPARISON' report above containing the requested date information this attachment is not required.

Attach a file:

Filename: Box office report post-COVID - [Contracting Entity].pdf