Applicant Eligibility

* indicates a required field

Personal Information

By selecting 'Confirm' below, you confirm that:

- you have read, understood and voluntarily agree to the collection and use of your personal information as described in Screen Australia's privacy notice (available on our website here) (**Privacy Notice**); and
- you have informed all individuals whose personal information is to be included in the application form or supporting materials of the matters set out in the Privacy Notice, provided them with a copy (as linked here) and obtained their consent to disclose the relevant personal information to Screen Australia.

Privacy Notice *
☐ Confirm

General Requirements

Before you begin:

- Applicants must provide accurate information to Screen Australia at all times. A person or company that makes a false or misleading statement to Screen Australia in an application may face criminal or civil liability including liability for an offence under the Criminal Code Act 1995. In addition, if funding awarded by Screen Australia was obtained by fraud or serious misrepresentation, Screen Australia can revoke its funding.
- To ensure that your project is eligible for Screen Australia funding and to help you deliver the strongest application possible, it is important that you read:
  - **Terms of Trade**
  - **Information for Applicants**
  - **Information for Recipients**
  - **Screen Industry Partnerships Guidelines**
  - **Screen Industry Partnerships FAQ**
- For queries about the guidelines, deadlines, questions in the form or accessibility requirements, please contact us on 1800 507 901 during business hours or email industrydevelopment@screenaustralia.gov.au and quote your application number

Applicants are required to discuss the scope and details of their proposal with Screen Australia before applying *
☐ Please confirm that you have spoken with a Screen Australia representative about your proposal.

Please confirm: *
☐ the applicant is applying as an Australian company that is incorporated company carrying on business in Australia, with its central management and control in Australia
☐ the applicant and applicant company otherwise meets the general eligibility requirements set out in Screen Australia's Terms of Trade.

Please also confirm: *
☐ the event is generally an annual or regular event such as a conference or market, and, for games events, is not considered ineligible as outlined in the Program FAQs*
☐ the event takes place within Australia
☐ funds are not being requested to cover events or activities that have already taken place
☐ funds are not being requested for script or story development, nor for production activities
☐ funds are not being requested to support a stand-alone awards event or activities
☐ funds are not being requested for the sole purpose of funding travel to domestic or international events or festivals.
*View the Program FAQs here.

Applications for Film Festivals or activities related to film festivals should be made through the Australian Screen Festivals Fund.

Do the individual applicants, applicant company or related parties have any outstanding debts or contractual obligations (eg, overdue delivery items or reports, debts under P+A loan agreements, or gross proceeds not paid as required) to Screen Australia or its predecessors? (AFC, FFC or Film Australia) *
○ Yes ○ No

Please provide details of outstanding debts or contractual obligations including the relevant agency (Screen Australia, AFC, FFC, Film Australia). *

Applicant Information

* indicates a required field

Applicant Company Name

Applicant contact. Official correspondence will be directed to this person. *
First Name Last Name

Email *
Must be an email address.

Mobile *

Must be an Australian phone number.

Address *
Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Australian Citizen/Resident *

Please select your gender: *

Gender refers to current gender, which may be different to sex recorded at birth and may be different to what is indicated on legal documents. For examples of different gender terms, please see here (this link will take you to NAVA's Gender Equity resources)

Please specify how you describe your gender: *

Do you identify as a First Nations Australian? *

The below field provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the Austlang Database to see more information about the language/s you are selecting.

Please select the Indigenous language group/s you identify with:

Hint: If relevant select more than one.

Additional Contact person if relevant
First Name Last Name

Mobile

Must be an Australian phone number.

Email

Must be an email address.

Contracting Entity

Applicant Company ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Please COPY PASTE the ENTITY NAME from the ABR lookup above into Applicant Company Name field below. These fields must be identical.

Contracting Information - Applicant Company Name *
Organisation Name

Please tick to confirm Applicant Company Name and registered Entity Name are identical *
☐ Confirmation Check

Address *
Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Phone *

Must be an Australian phone number.

Email *

Must be an email address.

Event Details

* indicates a required field

Name of event *

Total budget *

$

Must be a dollar amount.

How many years of funding are you requesting in this application? *

Amount Requested Year 1 *

Must be a dollar amount.
What is the amount (in dollars only) of the total requested funds committed in the first year?

Amount Requested Year 2 *

Must be a dollar amount.
What is the amount (in dollars only) of the total requested funds committed in the second year?

Amount Requested Year 3 *

Must be a dollar amount.
What is the amount (in dollars only) of the total requested funds committed in the third year?

Total amount requested *

$

This number/amount is calculated.
The total financial support you are requesting in this application

Briefly describe the event *

Word count:

Must be between 40 and 100 words.
Please note that, if your application is approved, your event description may be subject to minor changes as they may be used for publicity purposes.

Please provide a statement of your event's purpose and the goals for the event and how they reflect the assessment criteria *

Word count:
Must be no more than 500 words.

Primary audience gender: *

○ Gender neutral ○ Women/female ○ Men/male

Primary audience age range *

Secondary audience gender: *

○ Gender neutral ○ Women/female ○ Men/male

Secondary audience age range *

Who is the intended audience for the event and how will the project provide unique benefits to the Australian screen industry? *

Word count:
Must be no more than 250 words.
For more information refer to the Program Guidelines.

Please provide a timeline/schedule for producing the event. Please include the announcement date, the date tickets are on sale (if the event is ticketed), and date of the event .

Schedule Item	Date
	Must be a date.
Announcement date Tickets on sale Date activity commences Date activity concludes Delivery of report	

Event Location	Event Venue
Suburb/Town, State/Province, Postcode, and Country are required.	E.g. ACMI. If unkonwn, specify as unknown.

Estimated number of people expected to attend the event

- ○ <50
- ○ 50-99
- ○ 100-499
- ○ 500-999
- ○ 1000+

Describe how the event is inclusive; both in terms of participants and also the organisers and presenters. *

Please describe the quantifiable outcomes of the event (KPIs). Use the 'Add More' button to add additional rows.

KPI Description	KPI Target

Submission Materials

* indicates a required field

You will need to provide the supporting materials listed below in order to finalise and submit your application.

Files can be added using the ‘Choose Files’ button.

Please ensure every attachment uploaded is named according to the filename instructions given. If you are uploading multiple files for one question, please number them to indicate sequence.

Please only upload information that relates to the question being asked; do not combine materials into one document. ZIP files are not accepted. Maximum file size 25MB.

Note: Additional materials may be requested.

Please upload an Event Plan - The actual plan outlining the details of the event which may include speakers, panelists and facilitators, proposed participants and/ or audience including any regional outreach, and the selection process where applicable. *
Attach a file:

Filename: Event Plan - [Event Name].dox, .docx or .pdf

Please provide a **2/3-year Strategic Business Plan**.

A Strategic Business Plan should include:

- a statement of the event's purpose, with intended outcomes or KPIs
- an executive summary
- mission statement
- specific plans for the event
- financials
- marketing plans
- governance and operations
- access and inclusion strategy

2/3-year Strategic Business Plan *
Attach a file:

Filename: [2/3]-Year Strategic Business Plan - [Event Name].doc, .docx or .pdf

Budget

A detailed Budget for the event. Please include actuals from the event's previous year's budget (if applicable) against the forecasts in this application. *
Attach a file:

Filename: Budget - [Event Name].doc, .docx or .pdf

Substantiating documentation for the budget including any co-contribution from the applicant or proposed partners *
Attach a file:

Filename: Substantiating Documentation - [Event Name].doc,.docx or .pdf

Accounts: The most recent set of audited and un-audited annual accounts for the applicant's organisation or business *
Attach a file:

Filename: Accounts - [Event Name].doc, .docx or .pdf

Company Statement

Background information about the applicant organisation and the experience of relevant personnel which demonstrate that they can effectively run the event.

Company statement *
Attach a file:

Filename: Company Statement - [Event Name].doc, .docx or .pdf

Your application files - It is essential your files are named in the prescribed manner for successful ingestion to our automated systems. Please tick to confirm: *

☐ every file uploaded is named according to the filename instructions given.
☐ if multiple files have been uploaded for one question, they are numbered to indicate sequence.
☐ uploaded files are the specified format and no ZIP files are included.

At least 3 choices must be selected.

Artificial Intelligence

* indicates a required field

Screen Australia is collecting data on the use of artificial intelligence (AI) use in funding applications and projects. This will enable us to better understand where and how it is being used.

Applicants utilising AI should ensure such use aligns with Screen Australia's AI Guiding Principles.

The following responses are collected for Screen Australia's research and reporting activities and will not be used to assess applications or their eligibility. However, applicants are required to declare the accuracy and compliance of their application prior to submitting and if successful, will be required to meet Screen Australia's standard contractual requirements and comply with all applicable laws.

Have you or any other collaborator used AI, or a tool based on it, to generate or to otherwise prepare any part of your application? *

○ Yes ○ No ○ Unsure

In which part of your application have you used AI, or a tool based on it? *

☐ Application form or responses to application questions
☐ Creative support material*
☐ Other support material

*Creative support material includes any documents or files uploaded that address or speak to the creative elements of your application, including but not limited to: synopses, story documents such as treatments and scripts, game prototypes, pitch videos or sizzle reels, creative pitch deck, game design documents, art bibles, mood or story boards, and creative vision statements, whether consisting of text, images, sound, video and/or other formats.

Are you applying for funding for a project or activity that contains or will contain outputs or deliverables (for example, pitch materials, game prototypes, treatments, scripts, completed films, programs or games, events, screenings or other outputs) that have been generated or otherwise prepared using AI (including any tool using AI)? *

○ Yes ○ No ○ Unsure

Please include further details here (including information about how and where AI has been/will be used in the application and/or project and the specific tools) *

Please tick to confirm that: *

☐ all factual information in your application is accurate; and

☐ your application and support materials comply with all applicable laws (including intellectual property (IP) and privacy laws) and respect Indigenous Cultural and Intellectual Property (ICIP) rights.

Diversity Information

* indicates a required field

Please note personal information collected in this section doesn't form part of your application and is not used for the purpose of assessment unless otherwise stated in the relevant funding program's guidelines.

Please be advised Screen Australia Staff may use this information for the purposes of preparing and publishing aggregated research and reporting. All personal information collected in this section will otherwise will be handled in accordance with Screen Australia's Privacy Notice located at the beginning of this application form

Please complete for **the applicant.** If you do not wish to provide this information, click 'Prefer not to answer'.

Please select the Applicant's role *

Other:

Is the Applicant from a culturally or linguistically diverse background? *

Does the Applicant have a disability? *

Does the Key Creative identify as LGBTQIA+? *

'LGBTQIA+' refers to lesbian, gay, bisexual, transgender/gender diverse, queer, intersex and asexual - the '+' recognises that LGBTQIA

Please select the Applicant's cultural background/ethnicity: *

doesn't include a range of other terms that people identify with, or use to describe themselves. We acknowledge that one acronym or description may be not able to fully capture the diversity of gender identities, sexual orientations and bodily diversity in our community, and that language is constantly evolving. Our intention is to be as succinct as we can, but inclusive of all.