

## Program Eligibility

\* indicates a required field

## Personal Information

By selecting 'Confirm' below, you confirm that:

- you have read, understood and voluntarily agree to the collection and use of your personal information as described in Screen Australia's privacy notice (available on our website [here](#)) (**Privacy Notice**); and
- you have informed all individuals whose personal information is to be included in the application form or supporting materials of the matters set out in the Privacy Notice, provided them with a copy (as linked [here](#)) and obtained their consent to disclose the relevant personal information to Screen Australia.

### Privacy Notice \*

Confirm

## General Requirements

**The SKILLS DEVELOPMENT FUND** supports production companies, game development studios and screen businesses to provide skills development through structured work-based learning.

This involves:

- the development of a detailed Skills Development Plan that:
  - addresses the key skills needs of "below-the-line" ("BTL") crew and gamemakers on a given production/s, games project or more broadly the national screen sector; and
  - supports diversity, equity and inclusion;

AND

- an appointed individual from within the company or an external consultant in the role of Skills Development Officer, to oversee the delivery and implementation of the Plan.

Funding of up to \$80,000 is available to deliver an applicant's Skills Development Plan. The fund is open to significant productions or projects across all formats and genres. Game development studios are eligible, as are film and TV production companies and screen businesses servicing the Australian screen sector. A co-contribution from the applicant is strongly recommended.

### Before you begin:

- Applicants must provide accurate information to Screen Australia at all times. A person or company that makes a false or misleading statement to Screen Australia in an application may face criminal or civil liability including liability for an offence under the Criminal Code Act 1995. In addition, if funding awarded by Screen Australia was obtained by fraud or serious misrepresentation, Screen Australia can revoke its funding.
- It is important that you read our [Terms of Trade](#) and the [Skills Development Fund Guidelines](#) to ensure your project is eligible for funding and to help you deliver the strongest application possible.

# Skills Development Fund

## Form Preview

- For help completing this application, refer to the [Help Guide for Applicants](#) or [Applicant Frequently Asked Questions \(FAQs\)](#)
- For queries about the guidelines, deadlines, or questions in the form, please contact us on 1800 507 901 during business hours or email [industrydevelopment@screenaustralia.gov.au](mailto:industrydevelopment@screenaustralia.gov.au) and quote your application number

### Please confirm that the applicant company \*

- is incorporated and carrying on business in Australia
- is a production company, game development studio or screen business
- meets the general eligibility criteria in Screen Australia's Terms of Trade.

### Please also confirm that the project(s) that are the subject of this application \*

- have been approved for Screen Australia production funding, and/or
- are of scale and are well known to screen Australia, and/or
- are being provided by a production company with a strong or reputable track record, and/or
- is the work of an applicant game development studio that is able to provide evidence of a minimum of one shipped game.

### Please also confirm: \*

- funding is not being used to fund or substitute a paid crew role on any production
- funding is not being used for professional attachments that are a requirement of Screen Australia, state screen agency or covered as part of another industry program
- funding is not being requested retrospectively
- funding is not being used for training or skills development for individuals who are already working at the grade or in the role they are moving up to unless there is a detailed case that the step up will mean they are working differently (e.g. moving from one genre/format to another).

### Applicant Company Name - For Contracting \*

## Applicant Company Details

\* indicates a required field

### Applicant Details

This person takes responsibility for the application and all official correspondence will be directed to them.

### Applicant \*

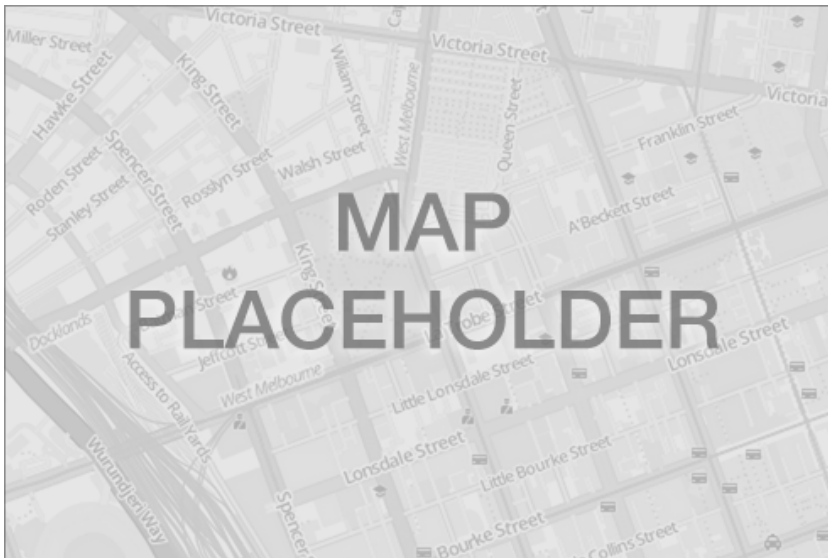
First Name

Last Name

### Applicant Primary Address \*

Address

# Skills Development Fund Form Preview



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

## Applicant Primary Phone Number

Must be an Australian phone number.

## Applicant Primary Email \*

Must be an email address.

## Applicant Company Details

### Applicant Company ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

# Skills Development Fund

## Form Preview

Please **COPY & PASTE** the **ENTITY NAME** from the **ABR** lookup above into **Applicant Company** field below. These fields must be identical.

**Applicant Company \***

Organisation Name

**Applicant Company Primary Address \***

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

**Applicant Company Primary Phone Number \***

**Applicant Company Primary Email \***

Additional Contact (if applicable)

**Additional Contact**

First Name

Last Name

**Additional Contact Primary Phone Number**

Must be an Australian phone number.

**Additional Contact Primary Email**

Must be an email address.

## Skills Development Plan

\* indicates a required field

**Name of the Skills Development Project**

Please provide a short description of what you are trying to achieve

# Skills Development Fund

## Form Preview

Word count:  
Must be no more than 100 words.

**Please provide an overview of the Skills Development Plan which identifies the specific production(s) and BTL crew skills needs and details the steps that will be taken to address them \***

Word count:

**Please describe how your Skills Development Plan provides opportunities that support the career development of workers from diverse backgrounds that reflect contemporary Australian life. \***

We want to see applications from companies led by and opportunities being provided for First Nations people; people who are from culturally and linguistically diverse backgrounds; people who are Deaf, hard of hearing or with disability; people who are female or gender diverse; people who identify as LGBTQIA+; and people located in regional and remote areas.

**Please provide details of the company history and structure, and details of principals and key staff. \***

### Proposal Details

Learning/ Development Need to Be Addressed	Type of Training or Development Activity	Timeline	Who Will Deliver This Component?	Notes

**Please indicate the states or territories in which the activities will take place \***  
 Australian Capital Territory  New South Wales  Northern Territory  Queensland  
 South Australia  Tasmania  Victoria  Western Australia

### Intended Outcomes/KPIs

# Skills Development Fund

## Form Preview

Please provide your intended outcomes/KPIs. These should be quantifiable.

Proposed Activity	Intended Outcome	KPI
		This should be a quantifiable indicator, e.g. a percentage or other numerical amount.

### Skills Development Officer

Please provide the requested information for the nominated individual or external consultant who will take on the role of Skills Development Officer.

#### Name

First Name

Last Name

#### Position

#### Phone Number

Must be an Australian phone number.

#### Email

Must be an email address.

#### Skills Development Officer Bio \*

Word count:

Please provide a bio of the individual's experience in the industry and suitability for the role.

### Budget Summary

\* indicates a required field

Please provide a budget summary detailing all components of the Skills Development Plan including any co-contribution from the production company, game development studio or screen business.

Budget Item	Screen Australia Ask (\$)	Other Funding (\$)
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# Skills Development Fund

## Form Preview

	Must be a dollar amount.	Must be a dollar amount.
	\$	\$
	\$	\$
	\$	\$

### Screen Australia Ask Total

\$

This number/amount is calculated.

### Other Funding Total

\$

This number/amount is calculated.

**Please provide your full detailed Skills Development Budget using Screen Australia's [Skills Development, Training and Inclusive Placements Budget Template](#).**

### Skills Development Budget \*

Attach a file:

Filename: Skills Development Budget - [Host Company Name].xlsx

## Submission Materials

\* indicates a required field

Files can be added using the 'Choose Files' button.

Please ensure:

- Every file uploaded is named according to the filename instructions given
- Only upload information that relates to the question being asked
- Uploaded files are in the specified format and **no ZIP files are included**
- Maximum file size is 25MB

Please note: If you have supplied more than the requirement, we will only read/ watch up to the maximum page/duration limit.

### Nominated Skills Development Officer's CV \*

Attach a file:

Filename: CV - [Individual Name].doc, .docx or .pdf

**Additional supporting materials: Any other documentation or supporting material that might assist consideration of the application.**

Attach a file:

# Skills Development Fund

## Form Preview

Filename: [Type of Document] - [Applicant Company Name].doc, .docx, .pdf or .xlsx. If uploading multiple files, please number each.

**Please ensure you have provided all the attachments requested before submitting**

**To ensure your files can be ingested into our automated systems, and that your application can be processed, please confirm: \***

- Every file uploaded is named according to the filename instructions given
- Uploaded files are in the specified format and no ZIP files are included
- Uploaded files are no more 25MB