

Indigenous Internships

Form Preview

Program Eligibility

* indicates a required field

General Requirements

For requirements, please refer to both the [Indigenous Internships Guidelines](#) and [Terms of Trade](#).

The applicant must: *

- ☐ be an Aboriginal or Torres Strait Islander, and
- ☐ not have applied for internship funding more than twice in their career.

Do the individual applicants, key creatives named in the application, applicant company or related parties have any outstanding debts or contractual obligations (eg, overdue delivery items or reports, debts under P+A loan agreements, or gross proceeds not paid as required) to Screen Australia or its predecessors? (AFC, FFC or Film Australia) *

- ☐ Yes ☐ No

Please provide details of outstanding debts or contractual obligations including the relevant agency (Screen Australia, AFC, FFC, Film Australia). *

Applicant Information

* indicates a required field

Applicant

Applicant Name *

First Name

Last Name

For the Applicant you must indicate their Career Stage. This refers to what stage of their career the Key Creative has reached to this point:

Grassroots: The Key Creative is only beginning their career. They may have never worked on a completed production before.

Emerging: The Key Creative has worked on one or two completed productions.

Mid-Career: The Key Creative has achieved moderate success over several productions.

Established: The Key Creative has worked on many successful, high-budget productions.

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Applicant Career Stage *

At what stage is the applicant in their career from grassroots to established?

Email *

Mobile *

Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Australian Citizen/Resident Status *

Please select your gender: *

Do you identify as Indigenous? *

The below field provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the [Austlang Database](#) to see more information about the language/s you are selecting.

Please select the Indigenous language group/s that you identify with:

If relevant select more than one.

Bio *

Word count:

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Must be between 50 and 500 words.

Proposal

* indicates a required field

You are able to apply for up to \$10,000. You will need to attach a detailed budget. Note Screen Australia will pay only the approved amount to the applicant.

Total Amount Requested

\$

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Proposal Title - a short name we can use to refer to the placement or career development opportunity *

Application is to support *

- ☐ An attachment on a project, OR
- ☐ An internship or placement with a company or individual, OR
- ☐ Other professional development opportunity.

Name of Project *

Name of Production Company, Host Company or Individual *

Briefly describe the other professional development opportunity

Word count:

Must be no more than 100 words.

Commencement Date *

Must be a date.

Estimate start date

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Please indicate whether you have previously applied for internship support (irrespective of whether the application was successful) to:

☐ Screen Australia ☐ AFC ☐ FFC ☐ Film Australia

Examples of previous work

Provide evidence of your previous work, such as a portfolio, references, and complete films where available.

Online links must be download enabled for Screen Australia record keeping purposes. Format requirements: MP4 or WMV file, H.264, resolution 720p; files must be less than 200MB. If you need assistance in reducing filesize, click [here](#) for instructions on compressing your video file.

Name/Description	Link to portfolio and/or showreel	Password if required

Host and Contracting Details

* indicates a required field

Host or Mentor

Please provide contact details for the host company or mentor.

Host Company or Mentor Name *

☐ Individual ☐ Organisation

Organisation Name

First Name

Last Name

Mentor Role (if applicable)

Host or Mentor Primary Phone Number *

Must be an Australian phone number.

Host or Mentor Primary Email *

Must be an email address.

Host or Mentor Primary Address *

Address

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Contracting Entity

Please provide the requested information for the individual or company with whom Screen Australia will contract if this application is successful. This may be the same as above.

Please provide a street address; a P.O. Box is not acceptable for contracting purposes.

Contracting Information - Applicant's Company or Sole Trader name *

Organisation Name

Contracting Entity ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Contracting Entity Phone Number *

Must be an Australian phone number.

Contracting Entity Email *

Must be an email address.

Contracting Entity Address *

Address

Submission Materials

* indicates a required field

Submission Materials

Files can be added using the 'Choose Files' button.

Please ensure every attachment uploaded is named according to the filename instructions given. If you are uploading multiple files for one question, please number them to indicate sequence.

Please only upload information that relates to the question being asked; do not combine materials into one document. **ZIP files are not accepted.** Maximum file size 25MB.

Please provide:

A detailed proposal setting out:

- Your objectives: what knowledge and skills you aim to gain from the experience.
- Your work plan (2 pages): what you will be doing, and when.
- Your mentors or colleagues: who you will be working with, and how you will work with them.
- Where relevant, details of the project to which you wish to be attached.

Detailed Proposal *

Attach a file:

Filename: Proposal - [Applicant Name].doc, .docx or .pdf

Applicant's CV *

Attach a file:

Filename: CV - [Applicant Name].doc, .docx or .pdf

Supporting statement - A supporting statement explaining how the applicant has made a conscientious commitment to a career within the screen industry, detailing the relevance of this opportunity to the applicant's career path

Attach a file:

Filename: Supporting Statement - [Applicant Name].doc, .docx or .pdf

Letter from mentor organisation or host company - A letter from the mentor organisation or entity offering the opportunity, endorsing your proposal and indicating their willingness to participate and detailing the applicant's level of access to confirmed mentor and the proposed professional benefits from the attachment. *

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Attach a file:

Filename: Letter of Support - [Applicant Company Name] - [Applicant Name].doc, .docx or .pdf

Production Company consent - Where the proposal is for attachment to a project such as a feature film, the production company's written consent is also required.

*

Attach a file:

Filename: Production Company Consent - [Applicant Name].doc, .docx or .pdf

Detailed Budget - A detailed budget setting out how the amount requested will be spent. This could include intern wages, travel costs, work cover and other insurances for the person/company to whom the intern or fellow is attached.

*

Attach a file:

Filename: Detailed Budget - [Applicant Name].xls or .xlsx

Supporting materials - Any other documentation or supporting material that might assist consideration of the application.

Attach a file:

[Type of Document] - [Applicant Name].doc, .docx or .pdf. If uploading multiple files, please number each.

Your application files - It is essential your files are named in the prescribed manner for successful ingestion to our automated systems. Please tick to confirm:

- ☐ every file uploaded is named according to the filename instructions given.
- ☐ if multiple files have been uploaded for one question, they are numbered to indicate sequence.
- ☐ uploaded files are the specified format and no ZIP files are included.

Diversity Information

Please note this section doesn't form part of your application and is not assessed unless otherwise stated in your funding program's guidelines. If you do not wish to provide this information click 'prefer not to disclose'.

Please be advised Screen Australia Staff may use this information for the purposes of preparing and publishing aggregated research and reporting. For more information, please refer to [Screen Australia's Seeing Ourselves report](#). All personal information will be handled in accordance with our [Privacy Policy](#).

Please complete for **the applicant**.

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If you are completing this section for someone else, please ensure you have their permission or alternatively request the individual to fill in this section.

Is the Applicant from a culturally or linguistically diverse background? *

Does the Applicant have a disability? *

Please select the Applicant's cultural background/ethnicity:

Please select the Key Creatives first language (as a child). If Indigenous, go to the next question.

If first language is an Indigenous language, please select from AIATSIS Austlang Database:

Does the Applicant identify as LGBTQI+? *

'LGBTQI+' refer to lesbian, gay, bisexual, transgender/gender diverse, queer and intersex - the '+' recognises that LGBTQI doesn't include a range of other terms that people identify with, or use to describe themselves. We acknowledge that one acronym or description may be not able to fully capture the diversity of gender identities, sexual orientations and bodily diversity in our community, and that language is constantly evolving. Our intention is to be as succinct as we can, but inclusive of all.

Diversity Information *

☐ Please tick to confirm you have provided a diversity response for the applicant.