

Program Requirements

* indicates a required field

Before you begin:

- It is important that you read our [Terms of Trade](#) and the [Producer Program Guidelines](#) to ensure your project is eligible for Screen Australia Funding and to help you deliver the strongest application possible.
- For help completing this application, refer to the [Help Guide for Applicants](#) or [Applicant Frequently Asked Questions \(FAQs\)](#)

General Requirements

An 'eligible credit' is a documentary that is 30 minutes or longer in duration, and has:

- been broadcast by a recognised Commissioning Platform or channel, or
- had a commercial theatrical release, or
- been invited to screen at IDFA, Hot Docs or equivalent.

For online and interactive documentaries, the producer or director should have at least one credit in their respective roles on an equivalent project which has been publicly released.

Note that reality or magazine television, light entertainment, panel or travel shows, infotainment, current affairs, cooking, 'how to', sports, corporate, training, games, extensions to film or TV, or community access programs or projects whose primary market is the education sector are not acceptable credits for eligibility purposes. Please refer to the [ACMA guidelines](#) for the definition of a documentary.

Please note: Effective 1 April 2019, successful Producer Program applicants are not eligible for Producer Equity Program funding for the same project.

The creative team responsible for the project: *

- ☐ includes a producer, director or writer who has at least two 'eligible credits' in their respective role, OR
- ☐ for online and interactive documentaries, includes a team of at least a producer or director, one of whom has at least one documentary credit in their respective roles on an equivalent project which has been publicly released.

The project that is the subject of the application: *

- ☐ is a documentary intended for public release, AND
- ☐ has a total budget of at least \$125,000 per hour (or \$125,000 in total per project); or, if an online project, has a total budget of at least \$2,000 per minute unless agreed otherwise by a Screen Australia Investment Manager, AND
- ☐ is not reality or magazine television, light entertainment, panel or travel shows, infotainment, current affairs, cooking, 'how to', sports, corporate, training, games, extensions to film or TV programs, or community access programs or projects whose primary market is the education sector, AND
- ☐ does not exceed the cap which limits funded projects to a maximum of 15 broadcast hours, including multiple series.

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Has this project or subject been previously assessed and declined for funding by Screen Australia? *

☐ Yes ☐ No

If YES, you are required to submit a Summary of Changes

As the project that is the subject of this application has been previously assessed and declined for funding under this program please confirm the following: *

- ☐ the project has been substantially and demonstrably re-worked, and a statement of changes is attached, AND
- ☐ the project has not been declined twice before.

You can submit a second application but you'll need to include a statement of changes. The request has be approved by HOD before submitting, please chat to an investment manager first. We're looking for substantial changes in project creative, team, marketplace interest or budget. Please include a date or guide to when it was last submitted, any former titles and what your project has changed from.

Statement of changes *

Do the individual applicants, key creatives named in the application, applicant company or related parties have any outstanding debts or contractual obligations (eg, overdue delivery items or reports, debts under P+A loan agreements, or gross proceeds not paid as required) to Screen Australia or its predecessors? (AFC, FFC or Film Australia) *

☐ Yes ☐ No

Please provide details of outstanding debts or contractual obligations including the relevant agency (Screen Australia, AFC, FFC, Film Australia). *

Applicant Company or Sole Trader Name *

Applicant Information

* indicates a required field

The Applicant must be a key creative for the project (Writer, Director or Producer). This person takes responsibility for the application and all official

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Form Preview

correspondence will be directed to them. Note, this form can be filled and submitted on behalf of the applicant.

Applicant *

First Name

Last Name

Applicant Role *

Applicant Career Stage *

At what stage is the applicant in their career? Are they a beginner, an up-and-comer, or a seasoned creative?

Email *

Mobile *

Address *

Address

Must be a street address. A P.O Box is not acceptable.

Contracting Entity

Please provide the requested information for the individual or company with whom Screen Australia will contract if this application is successful. Please provide a street address; a P.O. Box is not acceptable for contracting purposes.

Applicant Company Name *

Organisation Name

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN

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Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

Is the Applicant Company an SPV (Special Purpose Vehicle)? *

- ☐ SPV
☐ Not SPV

Applicant Company Address *

Address

Must be a street address. A P.O Box is not acceptable.

Applicant Company Primary Phone Number *

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Must be an Australian phone number.

Applicant Company Primary Email *

--

Must be an email address.

Please also provide the contracting information for the Parent Company.

Parent Company Name *

Organisation Name

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Parent Company ABN *

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The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN

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Form Preview

Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

Parent Company Address *

Address

Must be a street address. A P.O Box is not acceptable.

Parent Company Phone Number *

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Must be an Australian phone number.

Parent Company Email *

--

Must be an email address.

Contracting and Business Contacts

List the officeholders/shareholders for the Applicant Company, plus Parent Company and SPV if applicable.

Shareholder or Officeholder Name	Company Name	Australian Citizen/ Resident	Status

List the business contacts (where known).

Company Name	Role	Contact Name	Address

Additional contact person if relevant

First Name

Last Name

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Additional Contact Phone Number

Additional Contact Email

Project Summary

* indicates a required field

Project Title *

AKA Title(s)

Amount Requested

Total Amount Requested. Your request must not exceed \$750,000 and must include any previous Screen Australia funding (including development) *

\$

Total budget *

\$

Must be a dollar amount.

Primary Platform *

Other:

Secondary Platform

Other:

Application is for: *

☐ Production

☐ Post-Production

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Format *☐ One-off☐ Series**Duration (minutes) *****Duration per episode (minutes)**

Must be a number.

Number of episodes ***Do you intend to access international finance for this project? ***☐ Yes☐ No**Provide details: *****Budget per hour ***

Must be a dollar amount.

Has this project previously applied for any funding in any form including development to Screen Australia or its predecessor agencies (AFC, FFC, Film Australia)? *☐ Yes☐ No**Please indicate the agencies to which this project has been previously submitted: ***☐ Screen Australia ☐ AFC ☐ FFC ☐ Film Australia**Has this project previously received funding from Screen Australia or its predecessor agencies? ***☐ Yes☐ No**How much funding has this project previously received? ***

Must be a dollar amount.

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Creative Team

* indicates a required field

Key Creatives

Please list the key members of the creative team who are confirmed and integral to the funding requested at this stage - the writer, director, writer/director, producer and/or executive producer.

By default if a writer is not specified it will be assumed the director will fill this role.

Please note: It is a Screen Australia requirement that all applications for direct funding must attach a director and writer who are Australian citizens or residents.

Click on '**Add More**' to enter multiple Key Creatives.

For each Key Creative you must indicate their Career Stage. This refers to what stage of their career the Key Creative has reached to this point:

- **Grassroots / First Timer:** The Key Creative is only beginning their career. They may have worked on some small, short-form content projects or never worked on a completed production before.
- **Emerging:** The Key Creative has some experience in above the line roles on one or two completed productions.
- **Mid-Career:** The Key Creative has a track record across multiple longer form productions which have achieved critical success and/or significant audience reach.
- **Established:** The Key Creative is highly accomplished, with significant experience on numerous higher-budget productions, which have achieved commercial and critical success

The Indigenous language group provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the [Austlang Database](#) to see more information about the language/s you are selecting.

Name *

Career Stage *

Please select the Key Creative's gender: *

Role *

Does the Key Creative identify as Indigenous? *

Bio *

If yes, please select the Indigenous language group/s the Key Creative identifies with:

Mobile *

Word count:

Must be between 2 and 200 words.

Email *

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State *

Other:

Australian citizen *

Status *

☐ Confirmed

☐ Proposed

Previous Credits

* indicates a required field

Previous Credits

For each Key Creative entered on page 4, provide details of the Key Creative's previous credits.

Click on 'Add More' to enter multiple previous credits.

Key Creative Name *

Format *

Credited Role *

Production Year *

Project Title *

Release details plus links to relevant credits e.g. IMDB, festival website, theatre reviews, online work, etc. *

Duration (minutes) *

Word count:

Must be no more than 150 words.

Budget *

Previous Work

Please provide links to the relevant director and producer's previous work (a complete film, not a show reel) via an online viewing link, such as Vimeo. Include a password if relevant.

Please note the following important requirements for video links. Video must:

- be download-enabled for Screen Australia record keeping purposes.
- be less than 200MB.
- be in MP4 or WMV format, 264, resolution 720p.
- If you need assistance in reducing filesize, click [here](#) for instructions on compressing your video file.

Name/Description

Online Screening Link

Password

Producer Program Stage 1

Form Preview

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Project Creative Details

* indicates a required field

See Screen Australia's guide [What is a synopsis? An outline? A treatment?](#) for more information.

Logline Synopsis *

Must be between 2 and 50 words.

One-paragraph synopsis *

Word count:

Must be between 40 and 120 words.

Online screening links

Please provide download enabled video material to support your application. Vimeo links are preferred.

If available, sample footage or sizzle reel maximum five minutes.

You can also provide a simple talk-to-camera 'video pitch' of no more than two minutes, where key creatives present their vision for the project.

Please note the following important requirements for video links. Video must:

- be download-enabled for Screen Australia record keeping purposes.
- be less than 200MB.
- be in MP4 or WMV format, 264, resolution 720p.
- If you need assistance in reducing filesize, click [here](#) for instructions on compressing your video file.

Name/Description	Online screening link	Password if required

Areas of Focus

What are the primary areas of focus for this project/program? *

You may select up to five items. You can select items from any area of the list – all have equal value. Only select sub-categories if you want to be more specific. In this question we want to know about the subject of the documentary project.

Key Crew (where known)

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Name	Role	Australian citizen / resident	Status
	Other:		

Cultural Collaboration

Do elements of the project (story and/or team) reflect gender equity and the diversity of people and experiences from around Australia? *

Word count:

Must be no more than 200 words.

Documentary Determination

Please refer to the [Australian Communication and Media Authority guidelines](#) for the definition of a documentary.

Please outline why your project is a documentary, and is not classified as a format that sits outside of the definition of a documentary e.g. Infotainment or Magazine content. *

Word count:

Must be between 40 and 500 words.

Indigenous Languages

Screen Australia's Indigenous Department is collecting information on Indigenous languages in an effort to extend our reach and ensure that we are working with and representing as many Indigenous nations as possible.

Will all or part of the project include Indigenous languages? *

☐ Yes

☐ No

The below provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the [Austlang Database](#) to see more information about the languages you are selecting.

Please select the language group(s) included: *

You can select more than one if required.

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Please describe what part of the project includes Indigenous Languages including how and why: *

Pathway to Audience

* indicates a required field

Please refer to Screen Australia's [Pathway to Audience Guide](#) for more information.

Audience

Primary audience age range (years): *

Identify your target age. e.g. 8 - 14.

Primary audience gender: *

- ☐ Skewed towards female ☐ Skewed towards male ☐ Gender neutral

Secondary audience age range (years):

Identify your target age. e.g. 8 - 14

Secondary audience gender:

- ☐ Skewed towards female ☐ Skewed towards male ☐ Gender neutral

Path to audience overview - briefly summarise the key features of how you propose to finance the project, and the proposed platform and strategy for release. *

Word count:

Must be between 40 and 120 words.

For more information refer to the Program Guidelines.

Has the project ever been considered by a marketplace entity (e.g. distributor, broadcaster or online streaming service) or other arm's length finance source (e.g. state agency funding, philanthropic or private)? *

- ☐ Yes ☐ No

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Please provide details of marketplace attachments including indications of interest and refusals. *

Production Schedule

* indicates a required field

Please provide proposed dates for each stage.

Start of pre-production *

Must be a date.

Start of production *

Must be a date.

Start of post-production *

Must be a date.

Rough cut viewing *

Must be a date.

Project complete *

Must be a date.

Delivery *

Must be a date.

Copyright and Clearances

* indicates a required field

The applicant must have the appropriate rights to tell the story through legal agreements (chain of title) whether the story is based on an original idea, article or real person (partly or wholly), etc. The applicant must also have confirmation of key subjects' willingness to participate. Where there is Indigenous community participation or content involved in the

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project, written confirmation of the willingness of both the subject(s) and the community to be involved in the project is essential.

Do you have all of the appropriate agreements in place to tell your story (i.e. writers' agreements, directors' agreements, script editors' agreements, option agreements, etc)? *

☐ Yes ☐ No

Please provide a brief overview of the chain of title for this project, including any rights you still need to obtain: *

Word count:

Must be no more than 250 words.

For example: 'An original work by [the writer] who is the applicant and owns the rights;' or, 'Based on the [book] acquired by [the production company] with a writer's agreement between [the production company] and [the writer].'

Is the project dependent on obtaining releases or access agreements from individuals or bodies such as local councils, government or private organisations? *

☐ Yes ☐ No

Please detail the type of release/s or agreements/s required and whether you have a signed copy. *

Word count:

Must be no more than 250 words.

Is the project partly or wholly based on a real life event or person? *

☐ Yes ☐ No

Please provide details including whether releases, in-principle agreements or access agreements have been obtained. *

Word count:

Must be no more than 250 words.

Chain of Title Documents

Please list all of your chain of title documents:

If this project is based on any other works you must provide details of all the works and the status of the chain of title documentation for each.

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For each work: Where the Rights Holder is the Applicant, please list under 'Agreement/Status' the documents that establish this (the 'chain of title documentation') e.g. development agreement, option agreement, assignment agreement etc, including the parties to the agreement and its date. Where the Rights Holder is not the Applicant, please list under 'Agreement/Status' any documents currently in place (e.g. letter of intent, or in-principle agreement) or describe how the Applicant intends to obtain the necessary rights. If your application is approved, you may be required to provide an opinion letter from an appropriate solicitor confirming you have the rights to make the film before funds can be released. You may also need to provide all or some of the chain of title documents listed on request.

Click the 'Add More' button to add additional rows.

Type of Work	Title of Work	Author / Creator	Agreements / Status	Option Expiry Date
Other:				
				Must be a date.

Indigenous Story Content

* indicates a required field

Screen Australia supports the telling of Indigenous stories by Indigenous creatives and storytellers.

Where this is not the case we expect meaningful collaboration and consultation with the Indigenous communities whose stories they are.

Whenever there is Indigenous content and/or Indigenous community participation in the project or when there are Indigenous members of the team who do not have the authority to speak for the people or place being represented in the story you will need to follow the checklists from [Pathways & Protocols: a film maker's guide to working with Indigenous people, culture and concepts](#). This includes a statement on how you are approaching the Indigenous content, (even if you believe the content is not specific to a community or individual), evidence of your consultation to date and where relevant, signed letters of consent confirming community and/or individual's willingness to participate.

All projects involving Indigenous content or participation will be assessed by Indigenous Assessors.

It's important to us projects with Indigenous story content adhere to the Pathways & Protocols Guide, even if Indigenous content is only a section of your project.

Is Indigenous content, and/or participation of or collaboration with Indigenous people the key focus of your project? *

☐ Yes ☐ No

Is Indigenous content, and/or participation of or collaboration with Indigenous people a section of your project? *

☐ Yes ☐ No

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Please select the Indigenous languages or language groups that your story content relates to: *

If relevant select more than one.

The above provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the [Austlang Database](#) to see more information about the languages you are selecting

Outline the level of Indigenous content (themes, characters, actors, locations) that you believe will be a part of the completed screen project. *

Word count:

Must be no more than 250 words.

Why have you chosen to include Indigenous themes, characters, talent and/or locations in this screen project? *

Word count:

Must be no more than 250 words.

How will you ensure the Indigenous themes, characters, talent and locations are represented respectfully and authentically (from development, to pre-production, shoot, post-production, delivery and marketing)? *

Word count:

Must be no more than 250 words.

Key Creatives and Employment

Are any of the Key Creatives Indigenous? If the screen project has major Indigenous components, will you ensure there is an Indigenous Key Creative on your team? If not why? *

Word count:

Must be no more than 250 words.

How many Indigenous people do you intend on employing in the development and/or production of this screen project? *

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Word count:
Must be no more than 250 words.

Collaboration

To date how have you collaborated with the Indigenous community on your screen project? Who from the Indigenous community have you collaborated with and can you provide a letter of agreement from them? What is your collaborative process with the Indigenous community going forward on this project? *

Word count:
Must be no more than 250 words.

Rights

If your project has Indigenous Cultural and Intellectual Property components in the storyline, how are you implementing legal frameworks to protect these rights? *

Word count:
Must be no more than 250 words.
Screen Australia's Pathways & Protocols will provide more information about Indigenous Cultural and Intellectual Property (ICIP)

If this project is based on a real person or on a true story from an Indigenous community do you hold the necessary rights to the story, have you spoken to the relevant people about their representation on the screen and have they read the treatment/script/story materials that you have submitted? *

Word count:
Must be no more than 250 words.

Budget & Financing

Previous funding

Please indicate any previous funding provided to this project by Screen Australia or predecessor agencies, State and Federal agencies.

Agency/funding source	Year	Type of finance	Amount
			\$
		Other:	

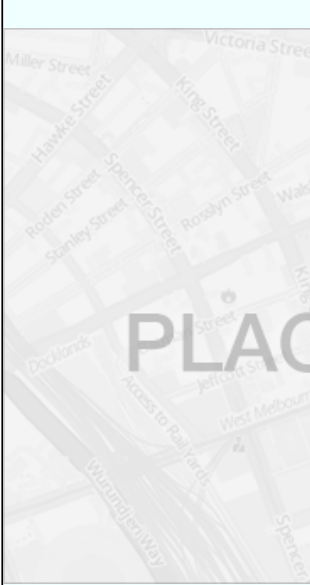


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	Must be a number.		Must be a dollar amount.

Anticipated Spend by Location

Please note a postcode is required.

Location	Activity	Anticipated Spend	Estimated % of budget
			
State/Province, Postcode, and Country are required.		Must be a dollar amount.	This number/amount is calculated.

Total anticipated spend by state

\$

The total spend should match the total production budget.

Submission Materials

* indicates a required field

Please ensure:

- Every file uploaded is named according to the filename instructions given
- Only upload information that relates to the question being asked
- If multiple files are uploaded for one question, please number to indicate sequence
- Uploaded files are in the specified format and **no ZIP files are included**
- Maximum file size is 25MB
- **Online Video links must be download enabled** for record keeping purposes

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- **Videos must be less than 200MB**

For more information on submission materials, refer to the [Program Guidelines](#). Please note: If you have supplied more than the requirement, we will only read/ watch up to the maximum page/duration limit.

Applicant Details

CVs: 2-3 page CVs for the creative team - the producer, writer and director, or equivalent key roles relevant to the project, and any other confirmed Heads of Department i.e. DOP, editor, etc *

Attach a file:

Filename: CV - [Team Member Name] - [Project Title].doc, .docx or .pdf

Project Creative Details

Refer to our [What is a Synopsis? An Outline? A Treatment document](#) for more information.

A 3-5 page written proposal incorporating: i) an outline or treatment of the proposed documentary project making clear reference to structure, characters, and stylistic and visual approach and ii) the key creative's vision for the project and how you plan to get it made and seen. *

Attach a file:

Filename: Proposal - [Project Title].doc, .docx or .pdf

Second Application for the Same Project

You can submit a second application but you'll need to include a statement changes. The request has be approved by HOD before submitting, please chat to an investment manager first. We're looking for substantial changes in project creative, team, marketplace interest or budget. Please include a date or guide to when it was last submitted, any former titles and what your project has changed from.

Summary of changes *

Attach a file:

Filename: Changes - [Project Title].doc, .docx or .pdf

Indigenous Content or Participation

Indigenous content statement: A statement setting out how you are approaching the Indigenous content or participation with regard to appropriate protocols, even if the content is not specific to a particular community or individual. *

Attach a file:

Filename: Indigenous Content Statement - [Project Title].doc, .docx or .pdf

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Indigenous consultation: Signed evidence of consultation to date. *

Attach a file:

Filename: Indigenous Consultation - [Project Title].doc, .docx or .pdf. If uploading multiple files, please number each.

Indigenous consent: Signed letters of consent from Indigenous individuals or communities confirming their willingness to participate. *

Attach a file:

Filename: Indigenous Consent - [Project Title].doc, .docx or .pdf. If uploading multiple files, please number each.

Budget and Financing

Draft Finance Plan: Using the [Screen Australia Excel template](#). Please indicate which sources of funding are confirmed by placing an 'X' in the column on the left of the template. The total budget in your finance plan must match the total in your detailed budget.

Finance Plan *

Attach a file:

Filename: Finance Plan - [Project Name].xls or .xlsx

Confirmed finance or marketplace commitment: If available, evidence of any confirmed sources of finance or marketplace commitment/ interest.

Attach a file:

Filename: [Document Type] - [Name] - [Project Name].doc, .docx or .pdf. If uploading multiple files, please number each.

Letters of interest/support: If available, letters of interest from organisations that might be key to enabling production of the film.

Attach a file:

Filename: [Document Type] - [Name] - [Project Name].doc, .docx or .pdf. If uploading multiple files, please number each.

To ensure your files can be ingested into our automated systems, and that your application can be processed, please confirm: *

- ☐ Every file uploaded is named according to the filename instructions given
- ☐ If multiple files have been uploaded for one question, they are numbered to indicate sequence

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- ☐ Uploaded files are in the specified format and no ZIP files are included
- ☐ Uploaded files are no more 25MB
- ☐ Online Video links are download-enabled for record keeping purposes
- ☐ Videos are less than 200MB

Diversity Information

* indicates a required field

Please note this section doesn't form part of your application and is not assessed unless otherwise stated in your funding program's guidelines. If you do not wish to provide this information click 'Prefer not to disclose'.

Please be advised Screen Australia Staff may use this information for the purposes of preparing and publishing aggregated research and reporting. For more information, please refer to [Screen Australia's Seeing Ourselves report](#). All personal information will be handled in accordance with our [Privacy Policy](#).

Please complete for **all** key creative roles listed.

If you are completing this section for someone else, please ensure you have their permission or alternatively request the individual to fill in this section.

Please select the Key Creative's role *

Does the Key Creative have a disability? *

Is the Key Creative from a culturally or linguistically diverse background? *

Does the Key Creative identify as LGBTQI+? *

Please select the Key Creative's cultural background/ethnicity:

Please select the Key Creative's first language (as a child). If Indigenous, go to the next question.

If first language is an Indigenous language, please select from AIATSIS Austlang Database:

'LGBTQI+' refer to lesbian, gay, bisexual, transgender/gender diverse, queer and intersex - the '+' recognises that LGBTQI doesn't include a range of other terms that people identify with, or use to describe themselves. We acknowledge that one acronym or description may be not able to fully capture the diversity of gender identities, sexual orientations and bodily diversity in our community, and that language is constantly evolving. Our intention is to be as succinct as we can, but inclusive of all.

Diversity Information *

- ☐ Please tick to confirm you have provided a diversity response for all Key Creatives listed.