

Applicant Eligibility

* indicates a required field

Personal Information

By selecting 'Confirm' below, you confirm that:

- you have read, understood and voluntarily agree to the collection and use of your personal information as described in Screen Australia's privacy notice (available on our website [here](#)) (**Privacy Notice**); and
- you have informed all individuals whose personal information is to be included in the application form or supporting materials of the matters set out in the Privacy Notice, provided them with a copy (as linked [here](#)) and obtained their consent to disclose the relevant personal information to Screen Australia.

Privacy Notice *

☐ Confirm

General Requirements

Before you begin:

- Applicants must provide accurate information to Screen Australia at all times. A person or company that makes a false or misleading statement to Screen Australia in an application may face criminal or civil liability including liability for an offence under the Criminal Code Act 1995. In addition, if funding awarded by Screen Australia was obtained by fraud or serious misrepresentation, Screen Australia can revoke its funding.
- It is important that you read our [Terms of Trade](#) and the [Screen Industry Partnerships Guidelines](#) to ensure your project is eligible for Screen Australia Funding and to help you deliver the strongest application possible.
- For help completing this application, refer to the [Help Guide for Applicants](#) or [Applicant Frequently Asked Questions \(FAQs\)](#)

Prior to your submission we recommend you contact the Manager, Festivals and Industry Partnerships to determine eligibility. *

☐ Please confirm that you have spoken with Dale Fairbairn.

Please confirm: *

- ☐ the applicant is applying as an Australian company that is incorporated company carrying on business in Australia, with its central management and control in Australia
- ☐ the applicant and applicant company otherwise meets the general eligibility requirements set out in Screen Australia's Terms of Trade.

Please also confirm: *

- ☐ the event is generally (or for new events, intends to be) an annual or regular event such as a conference or market
- ☐ the event takes place within Australia
- ☐ funds are not being requested to cover events or activities that have already taken place
- ☐ funds are not being requested for script or story development, nor for production activities

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☐ the activity is not a Games event or activity*.

*Applications for Games festivals should be made through the [Games Festivals and Events Fund](#).

Do the individual applicants, key creatives named in the application, applicant company or related parties have any outstanding debts or contractual obligations (eg, overdue delivery items or reports, debts under P+A loan agreements, or gross proceeds not paid as required) to Screen Australia or its predecessors? (AFC, FFC or Film Australia) *

☐ Yes

☐ No

Please provide details of outstanding debts or contractual obligations including the relevant agency (Screen Australia, AFC, FFC, Film Australia). *

Applicant Information

* indicates a required field

Applicant Company Name

Applicant contact. Official correspondence will be directed to this person. *

First Name

Last Name

Email *

Must be an email address.

Mobile *

Must be an Australian phone number.

Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

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Australian Citizen/Resident *

Please select your gender: *

Gender refers to current gender, which may be different to sex recorded at birth and may be different to what is indicated on legal documents. For examples of different gender terms, please see [here](#) (this link will take you to NAVA's Gender Equity resources)

Please specify how you describe your gender: *

Do you identify as a First Nations Australian? *

The below field provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the [Austlang Database](#) to see more information about the language/s you are selecting.

Please select the Indigenous language group/s you identify with:

Hint: If relevant select more than one.

Additional Contact person if relevant

First Name

Last Name

Mobile

Must be an Australian phone number.

Email

Must be an email address.

Contracting Entity

Contracting Information - Applicant Company Name *

☐ Individual ☐ Organisation

Organisation Name

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<input type="text"/>	
First Name	Last Name
<input type="text"/>	<input type="text"/>

Applicant Company ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Role *

Address *

Address

<input type="text"/>
<input type="text"/>

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Phone *

Must be an Australian phone number.

Email *

Must be an email address.

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Activity Summary

* indicates a required field

Name of activity *

Total budget *

Must be a dollar amount.

How many years of funding are you requesting in this application? *

Amount Requested Year 1 *

Must be a dollar amount.

What is the amount (in dollars only) of the total requested funds committed in the first year?

Amount Requested Year 2 *

Must be a dollar amount.

What is the amount (in dollars only) of the total requested funds committed in the second year?

Amount Requested Year 3 *

Must be a dollar amount.

What is the amount (in dollars only) of the total requested funds committed in the third year?

Total amount requested *

This number/amount is calculated.

The total financial support you are requesting in this application

Please provide a statement of your event's intent or purpose *

Word count:

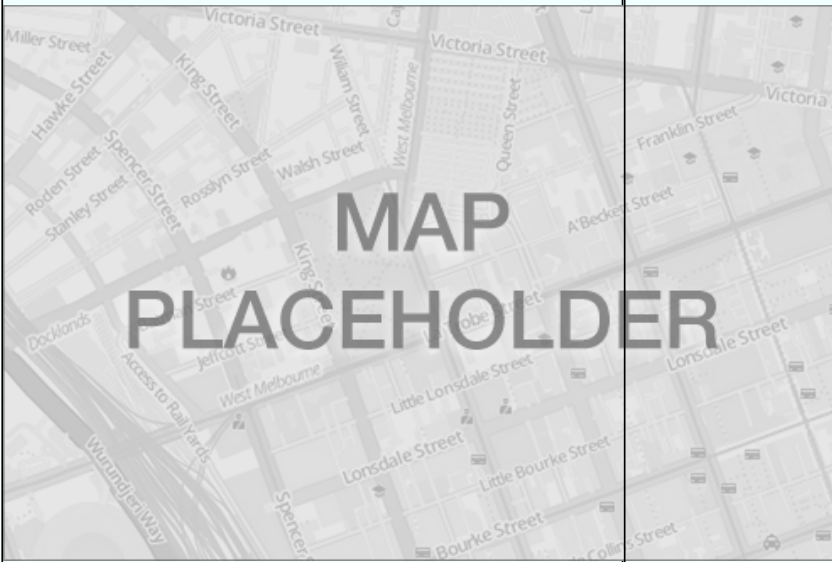
Must be no more than 500 words.

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Please provide a timeline/schedule for producing the activity/event.

Schedule Item	Date
Announcement date	
Date activity commences	
Date activity concludes	
Delivery of report	
Announcement date	
Date activity commences	
Date activity concludes	
Delivery of report	
Announcement date	
Date activity commences	
Date activity concludes	
Delivery of report	
Announcement date	
Date activity commences	
Date activity concludes	
Delivery of report	
	Must be a date.

Activity Location	Activity Venue
	
Suburb/Town, State/Province, Postcode, and Country are required.	E.g. ACMI. If unknown, specify as unknown.

Estimated number of people expected to attend the activity

- ☐ <50
- ☐ 50-99
- ☐ 100-499
- ☐ 500-999
- ☐ 1000+

Briefly describe the type of activity *

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Word count:

Must be between 40 and 100 words.

Describe how the activity is inclusive; both in terms of participants and also the organisers and presenters. *

What are the primary areas of focus for this project/program?

You can select items from any area of the list – all have equal value. Only select sub-categories if you want to be more specific. In this question we want to know about the field of work (e.g. arts, sport, health), rather than the types of people it will affect (e.g. young people, refugees)

Submission Materials

* indicates a required field

You will need to provide the supporting materials listed below in order to finalise and submit your application.

Files can be added using the 'Choose Files' button.

Please ensure every attachment uploaded is named according to the filename instructions given. If you are uploading multiple files for one question, please number them to indicate sequence.

Please only upload information that relates to the question being asked; do not combine materials into one document. ZIP files are not accepted. Maximum file size 25MB.

Note: Additional materials may be requested.

Please describe the quantifiable outcomes of the activity (KPIs). Use the 'Add More' button to add additional rows.

KPI Description

KPI Target

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Please upload an **Activity Plan** - The actual plan outlining the details of the activity which may include speakers, panelists and facilitators, proposed participants and/or audience including any regional outreach, and the selection process where applicable.

Activity Plan *

Attach a file:

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Filename: Activity Plan - [Activity Name].doc, .docx or .pdf

Please provide a **2/3-year Strategic Business Plan**.

A Strategic Business Plan should include:

- a statement of the event's intent or purpose
- forward plan outlining the event's adaptability to changes in industry practices
- an executive summary
- mission statement
- specific plans for the festival
- intended outcomes or KPIs (should be quantifiable)
- financials
- marketing plans
- governance and operations
- access and inclusion strategy

2/3-year Strategic Business Plan *

Attach a file:

Filename: [2/3]-Year Strategic Business Plan - [Activity Name].doc, .docx or .pdf

Budget

A detailed Budget for the event. Please include actuals from the event's previous year's budget (if applicable) against the forecasts in this application. *

Attach a file:

Filename: Budget - [Activity Name].doc, .docx or .pdf

Substantiating documentation for the budget *

Attach a file:

Filename: Substantiating Documentation - [Activity Name].doc,.docx or .pdf

Accounts: The most recent set of audited and un-audited annual accounts for the applicant's organisation or business *

Attach a file:

Filename: Accounts - [Activity Name].doc, .docx or .pdf

Company Statement

Background information about the applicant organisation and the experience and skills of relevant personnel to effectively run the activity.

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Company statement *

Attach a file:

Filename: Company Statement - [Activity Name].doc, .docx or .pdf

Your application files - It is essential your files are named in the prescribed manner for successful ingestion to our automated systems. Please tick to confirm: *

- ☐ every file uploaded is named according to the filename instructions given.
- ☐ if multiple files have been uploaded for one question, they are numbered to indicate sequence.
- ☐ uploaded files are the specified format and no ZIP files are included.

At least 3 choices must be selected.

Diversity Information

* indicates a required field

Please note this section doesn't form part of your application and is not assessed unless otherwise stated in your funding program's guidelines. If you do not wish to provide this information click 'prefer not to disclose'.

Please be advised Screen Australia Staff may use this information for the purposes of preparing and publishing aggregated research and reporting. For more information, please refer to [Screen Australia's Seeing Ourselves report](#). All personal information will be handled in accordance with our [Privacy Policy](#).

Please complete for **the applicant**

If you are completing this section for someone else, please ensure you have their permission or alternatively request the individual to fill in this section.

Please select the Applicant's role *

Does the Applicant have a disability? *

Is the Applicant from a culturally or linguistically diverse background? *

Does the Applicant identify as LGBTQI+? *

Please select the Applicant's cultural background/ethnicity:

Please select the Applicant's first language (as a child). If Indigenous, go to the next question.

If first language is an Indigenous language, please select from AIATSIS Austlang Database:

'LGBTQI+' refer to lesbian, gay, bisexual, transgender/gender diverse, queer and intersex - the '+' recognises that LGBTQI doesn't include a range of other terms that people identify with, or use to describe themselves. We acknowledge that one acronym or description may be not able to fully capture the diversity of gender identities, sexual orientations and bodily diversity in our community, and that language is constantly evolving. Our intention is to be as succinct as we can, but inclusive of all.

