

Documentary Production

Form Preview

Program Requirements

* indicates a required field

Personal Information

By selecting 'Confirm' below, you confirm that:

- you have read, understood and voluntarily agree to the collection and use of your personal information as described in Screen Australia's privacy notice (available on our website [here](#)) (**Privacy Notice**); and
- you have informed all individuals whose personal information is to be included in the application form or supporting materials of the matters set out in the Privacy Notice, provided them with a copy (as linked [here](#)) and obtained their consent to disclose the relevant personal information to Screen Australia.

Privacy Notice *

☐ Confirm

General Requirements

Before you begin:

- Applicants must provide accurate information to Screen Australia at all times. A person or company that makes a false or misleading statement to Screen Australia in an application may face criminal or civil liability including liability for an offence under the Criminal Code Act 1995. In addition, if funding awarded by Screen Australia was obtained by fraud or serious misrepresentation, Screen Australia can revoke its funding.
- To ensure that your project is eligible for Screen Australia funding and to help you deliver the strongest application possible, it is important that you read:
 - [Terms of Trade](#)
 - [Information for Applicants](#)
 - [Information for Recipients](#)
 - [Documentary Production Funding Guidelines](#)
 - [Documentary Production Funding FAQs](#)
- For queries about the guidelines, deadlines, or questions in the form, please contact us on 1800 507 901 during business hours or email documentary@screenaustralia.gov.au and quote your application number

Prior to your submission it is essential you contact a Screen Australia Investment Manager to discuss your project. Please indicate who you have spoken with: *

If you are unsure who to speak with, please email documentary@screenaustralia.gov.au.

Through which strand of documentary production funding do you wish to apply? *

- ☐ Direct-to-Audience (Online)
- ☐ Platform First
- ☐ Producer First

For more information, see the Documentary Production Program Guidelines.

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Please confirm that the applicant/applicant company *

- ☐ meet Screen Australia's Terms of Trade and any general eligibility or other requirements set out on Screen Australia's website
- ☐ the applicant company is an incorporated association or company and carrying on business in Australia, and has its central management and control in Australia, or the individual applicant is an Australian citizen or permanent resident (holding a permanent visa)
- ☐ has an Australian Business Number (ABN) and is registered for the purpose of GST if required by law
- ☐ controls the rights necessary to carry out the project, meaning that it must have clear chain of title and must generally be party to any underlying rights agreements
- ☐ is independent of the nominated local Commissioning Platform for the first release of a program in Australia
- ☐ can demonstrate and/or has relevant experience through comparable work that shows the capability to produce work for the platform for which they are applying.

Please also confirm that the project: *

- ☐ is a documentary*
- ☐ has been developed by Australian production companies/producers and creatives, not sub-contracted from a commissioning platform nor include staff from the commissioning platform
- ☐ has Significant Australian Content (SAC) or is an Official Co Production
- ☐ is written and directed by Australian citizens or residents (with the exception of official Co-Productions)
- ☐ is intended to commence pre-production no sooner than approximately six (6) months after the relevant application deadline to allow time for assessment and contracting

*Please refer to the [ACMA guidelines](#) for the definition of a documentary

Proposed production budget *

\$

Must be a dollar amount.

Primary Platform *

Please refer to the Documentary Production Program Guidelines to ensure that your chosen platform is eligible for the chosen funding stream.

Secondary Platform (if applicable)

Please confirm additional requirements for Direct-to-Audience funding: *

- ☐ the project has at least two key creatives attached covering the roles of writer, director or producer
- ☐ at least one key creative (writer, producer or director) with one credit on a comparable project which has been primarily released on a direct-to-audience platform.

Please confirm additional Primary Platform requirements for Platform First Funding: *

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- ☐ the project has confirmed platform i.e. market attachment for Free-To-Air (FTA) television broadcast and streaming platforms across Broadcast Video on Demand (BVOD), Subscription Video on Demand (SVOD) or Advertising Video on Demand (AVOD)
- ☐ the project is at least a commercial half-hour in duration, with a minimum budget of \$250,000 per hour
- ☐ the project has a confirmed local Commissioning Platform secured on terms acceptable to Screen Australia, including meeting minimum licence fee requirements*, and in accordance with all other relevant industry agreements
- ☐ the project has a ROW distributor with a Letter of Interest (LOI) or Deal Memo including commercial deal terms and forecast sales figures for all major territories including an estimate for a Worldwide buyout excluding Australia.

*For more information, see section 3.3 in the [Documentary Production Funding Guidelines](#).

Please confirm credit requirements for Platform First funding: *

- ☐ the creative team responsible for the project includes one producer, director or writer who has at least two 'eligible credits' across different projects in their respective role.
- For more information on what constitutes an eligible credit see the [Documentary Production Funding Guidelines](#).

Is there confirmed, arms-length market attachment with a licence fee and/or distribution guarantee as a part of the finance plan? *

- ☐ Yes ☐ No

Please confirm: *

- ☐ where applicable, the project meets the minimum licence fees as detailed in the Documentary Production Funding Guidelines.

*For more information, see section 3.3 in the [Documentary Production Funding Guidelines](#).

Marketplace contributors need to be secured prior to contract execution but not at the time of applying for Screen Australia Producer First funding.

Please confirm credit requirements for Producer First funding: *

- ☐ the creative team responsible for the project includes at least one producer, director or writer who has at least two 'eligible credits' across different projects in their respective role
- For more information on what constitutes an eligible credit see the [Documentary Production Funding Guidelines](#).

Please confirm credit requirements for Producer First funding: *

- ☐ the producer or director has at least one credit in respective roles on an equivalent project which has been publicly released.

Has this project or subject been previously assessed and declined for funding by Screen Australia? *

- ☐ Yes ☐ No

If YES, you are required to submit a Summary of Changes

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As the project that is the subject of this application has been previously assessed and declined for funding under this program please confirm the following: *

- ☐ the project has been substantially and demonstrably re-worked, and a statement of changes is attached, AND
- ☐ the project has not been declined twice before.

Unless invited to reapply (in the context of managing available funds), projects can only be submitted more than once if substantial changes have been made, and any more than two applications for the same project will not be accepted.

Summary of changes *

Do the individual applicants, key creatives named in the application, applicant company or related parties have any outstanding debts or contractual obligations (eg, overdue delivery items or reports, debts under P+A loan agreements, or gross proceeds not paid as required) to Screen Australia or its predecessors? (AFC, FFC or Film Australia) *

- ☐ Yes ☐ No

Please provide details of outstanding debts or contractual obligations including the relevant agency (Screen Australia, AFC, FFC, Film Australia). *

Applicant Company Name *

Applicant Company State or Territory *

Applicant Information

* indicates a required field

Please provide one key contact for this application. The key contact must be party to the chain-of-title for the project. The key contact takes responsibility for the application and all official correspondence will be to them. Note, this form can be filled and submitted on behalf of the key applicant.

Applicant *

First Name

Last Name

Email *

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Mobile *

Address *

Address

Must be a street address. A P.O Box is not acceptable.

Is there an existing SPV (Special Purpose Vehicle) for this project? *

☐ Yes

☐ No

Your primary contracting entity must be the SPV and you will be asked to provide the details for the parent company.

Contracting Entity

Please provide the requested information for the individual or company with whom Screen Australia will contract if this application is successful. Please provide a street address; a P.O. Box is not acceptable for contracting purposes.

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Please COPY & PASTE the ENTITY NAME from the ABR lookup above into Applicant Company Name field below. These fields must be identical.

Applicant Company Name *

Organisation Name

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Please tick to confirm Applicant Company Name and registered Entity Name are identical *

☐ Confirmation Check

Applicant Company Address *

Address

Must be a street address. A P.O Box is not acceptable.

Applicant Company Primary Phone Number *

Must be an Australian phone number.

Applicant Company Primary Email *

Must be an email address.

Please also provide the contracting information for the Parent Company.

Parent Company ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Please COPY & PASTE the ENTITY NAME from the ABR lookup above into Parent Company Name field below. These fields must be identical.

Parent Company Name *

Organisation Name

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Please tick to confirm Parent Company Name and registered Entity Name are identical *

☐ Confirmation Check

Parent Company Address *

Address

Must be a street address. A P.O Box is not acceptable.

Parent Company Phone Number *

Must be an Australian phone number.

Parent Company Email *

Must be an email address.

Do any other Australian individuals or organisations hold rights to the project? *

☐ Yes

☐ No

If so, they will need to be party to the Screen Australia funding agreement if your application is successful.

Please provide details for the additional individuals or organisations.

Use the 'Add More' button to add additional entities.

Individual or Organisation Name *

Organisation Name

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity Name
ABN Status
Entity Type
Goods & Services Tax (GST)
DGR Endorsed

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ATO Charity Type [More information](#)
ACNC Registration
Tax Concessions
Main Business Location

Must be an ABN.

Primary Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Must be a street address. A P.O Box is not acceptable.

Do you intend on using a special purpose vehicle (SPV) or new company for this project that is not yet incorporated? *

☐ Yes

☐ No

If yes, please also list the intended directors and shareholders for the to-be-established SPV.

Contracting and Business Contacts

List the directors for the Applicant Company (including any SPVs or other contracting entities) and Parent Company as applicable.

Entity Name	Director Name	Status

List the shareholders for the Applicant Company (including any SPVs or other contracting entities) and Parent Company as applicable.

Entity Name	Shareholder Name	Status

List the business contacts (where known).

Company Name	Role	Contact Name	Address

Additional contact person if relevant

First Name

Last Name

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Additional Contact Phone Number

Additional Contact Email

Project Summary

* indicates a required field

Project Title *

AKA Title(s)

For Direct-to-Audience funding, support from Screen Australia should account for no more than:

- 80% of the total project budget, capped at \$300,000, for projects with a budget of \$500,000 or less; or
- 65% of the budget (including the Producer Offset) for projects with a production budget of more than \$500,000.

For Platform First or Producer First funding, any amount up to \$500,000 (inclusive of any previous Screen Australia development funding) may be requested (payable as a grant). There may be exceptional projects where Screen Australia would fund an amount greater than \$500,000. Support for any such projects would be as a recoupable equity investment.

Generally, federal government funds should account for no more than:

- 35% of the budget for projects with a budget of \$500,000 or less; or
- 65% of the budget (including Producer Offset) for projects with a budget of \$500,001 or more.

Applications for post-production only funding are generally expected to be for lower amounts.

Application is for: *

☐ Production

☐ Post-Production Only

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Total Amount Requested *

\$

Format *☐ One-off☐ Series**Number of episodes ***

Please indicate the duration per episode in the below field.

Duration (minutes) ***Budget per hour ***

\$

Must be a dollar amount.

Is the title an International Format? *☐ Yes☐ No**Has this project previously applied for any funding in any form including development to Screen Australia or its predecessor agencies (AFC, FFC, Film Australia)? ***☐ Yes☐ No**Please indicate the agencies to which this project has been previously submitted: ***

☐ Screen Australia ☐ AFC ☐ FFC ☐ Film Australia

Has this project previously received funding from Screen Australia or its predecessor agencies? *☐ Yes☐ No**How much funding has this project previously received? ***

\$

Must be a dollar amount.

Producer Offset & Co-Production Status

Producer Offset: You do not need to have lodged an application for your Producer Offset Provisional Certificate at the time of applying to the funding round unless specifically

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requested by your Investment Manager. In most cases producers will be able to wait to see whether or not their project has been successful for funding before applying for a certificate, saving time and application fees. However, if you are approved for funding you will need to lodge your application and receive your certification prior to contract execution.

Official Co-Productions: If your project is intended to be an Official Co-Production, unless you are applying for funding through the Producer First strand, you must have lodged the relevant application for provisional approval with Screen Australia's Producer Offset and Co-Production Unit before submitting your production funding application.

For further information refer to our [Producer Offset](#) and [Co-Production](#) program pages.

Does the project have Provisional Certification for the Producer Offset? *

- ☐ Applied for ☐ Provisional ☐ Not yet lodged ☐ Not eligible
Certificate attached

Is this project intended to be an international co-production (official or unofficial)? *

- ☐ Yes ☐ No ☐ Undecided

Is the project intended to be an Official Co-Production?

- ☐ Yes ☐ No ☐ Undecided

Current Official Co-Production status *

- ☐ Provisional approval application lodged

Current Official Co-Production status *

- ☐ Provisional approval application lodged
☐ Engaged in preliminary discussions with POCU about the Project and have submitted a Co-Production Eligibility Tool

Official Co-Production

Provide details for the international co-producer(s). Use the 'Add More' button if there is more than one international co-producer.

Partner Country	Co-Producer Production Company	Co International Co-Producer(s)

Is it an Australian majority? *

- ☐ Yes ☐ No

Australian financial percent *

Must be a number.

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Creative Team

* indicates a required field

Key Creatives

Please list the key members of the creative team who are confirmed and integral to the funding requested at this stage - the writer, director, writer/director, producer and/or executive producer.

By default if a writer is not specified it will be assumed the director will fill this role.

Please note: It is a Screen Australia requirement that all applications for direct funding must attach a director and writer who are Australian citizens or permanent residents.

Click on '**Add More**' to enter multiple Key Creatives.

For each confirmed Key Creative you must indicate their Career Stage. This refers to what stage of their career the Key Creative has reached to this point:

- **Grassroots / First Timer:** The Key Creative is only beginning their career. They may have worked on some small, short-form content projects or never worked on a completed production before.
- **Emerging:** The Key Creative has some experience in above the line roles on one or two completed productions.
- **Mid-Career:** The Key Creative has a track record across multiple longer form productions which have achieved critical success and/or significant audience reach.
- **Established:** The Key Creative is highly accomplished, with significant experience on numerous higher-budget productions, which have achieved commercial and critical success

The Indigenous language group provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the [Austlang Database](#) to see more information about the language/s you are selecting.

Name *

Career Stage *

Mobile *

Role *

Email *

Bio *

Please select the Key Creative's gender: *

Gender refers to current gender, which may be different to sex recorded at birth and may be different to what is indicated on legal documents.

Word count:

Must be no more than 150 words.

Your bio may be used for publicity purposes.

Please write in third person.

State *

If you have selected 'Different term' above, please specify

Other:

Does the Key Creative identify as a First Nations Australian? *

Australian citizen *

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If yes, please select the Indigenous language group/s the Key Creative identifies with:

Other Creative Team and Crew

Does the project have other confirmed creative team or crew members attached?

*

☐ Yes

☐ No

For example, HODs, script editors, consultants etc.

Provide the information requested for other creative team members or crew who are **confirmed**. Click on '**Add More**' to enter multiple.

Name	Role	Gender	If you have selected Australian Citizenship 'Different to Resident Status', please specify	
	Other:			
		Gender refers to current gender, which may be different to sex recorded at birth and may be different to what is indicated on legal documents.		

Previous Credits

For each Key Creative listed on the previous page. Please provide the IMDb link, or other link(s) that establish their previous credits. If the creative or their work is not listed on IMDb, you may provide alternative links or link to the work itself if hosted online.

Please also list the titles that meet the minimum credit requirements listed in the eligibility criteria in the [Documentary Production Funding Guidelines](#).

Name	Role	Link(s)	Eligible Credits Titles
			Provide the names of the projects that meet the minimum credit requirements for this

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			program. Enter N/A if eligible credits do not apply to this Key Creative.

Crew Placement Scheme

* indicates a required field

Productions that receive \$300,000 or over in production funding from Screen Australia must budget for and engage one emerging or mid-career crew Placée in consultation with Screen Australia.

Each placement opportunity should provide genuine career advancement in a mid, senior crew or below the line leadership/HOD role. The costs must be included within your production budget and potential placements must be discussed with your Investment Manager or the Industry Development Manager.

Applicants are encouraged to choose placement candidates who are d/Deaf, disabled, neurodivergent, culturally and linguistically diverse, LGBTQIA+, or those from other under-represented groups.

Placement role	Weekly rate to be paid to Placée	Length of opportunity (weeks)
	Must be a dollar amount.	Must be a number.

As your Total Amount Requested is \$300,000 or over, please confirm that you have provided details for ONE crew placement including the role, weekly rate and length for the Crew Placement Scheme above. Placement(s) must also be included in your budget. *

☐ Confirm

Project Creative Details

* indicates a required field

Does your project contain potentially disturbing or upsetting content that may require a content warning for staff, assessors or other readers of the materials included in the application? *

☐ Yes

☐ No

☐ Unsure

Examples of sensitive content include sexual assault, self-harm, violence. If you are unsure please contact documentary@screenaustralia.gov.au.

Briefly explain the nature of the content: *

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Word count:

Must be no more than 100 words.

See Screen Australia's guide [What is a synopsis? An outline? A treatment?](#) for more information.

If your application is successful, please note that your logline synopsis and one-paragraph synopsis may be subject to minor changes as they may be used for publicity purposes.

Logline synopsis - Your logline should provide the most succinct and compelling description of your project's story. *

Word count:

Must be no more than 50 words.

One-paragraph synopsis *

Word count:

Must be no more than 120 words.

Primary Genre *

Secondary Genre

Shoot Format *

☐ 4K ☐ 8K ☐ Digital ☐ HD ☐ HDCAM ☐ HDV ☐ SD

Distribution Format *

☐ 4K ☐ 8K ☐ Digibeta ☐ Digital ☐ HD

Diversity, Equity and Inclusion

Screen Australia is committed to building equity, diversity, inclusion and accessibility into its programs and into our engagement with the community.

Where there is participation or content from the following specific communities: d/Deaf, disabled, neurodivergent, culturally and linguistically diverse, LGBTQIA +, or those from other under-represented groups, you must provide a Diversity, Equity and Inclusion Plan.

Does this project contain content and/or the participation of people from one or more of the above listed communities? *

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☐ Yes

☐ No

Diversity, Equity and Inclusion Plan

Please select the communities or groups that are represented or participating in your project: *

- ☐ d/Deaf
- ☐ Disabled
- ☐ Neurodivergent
- ☐ Culturally and linguistically diverse
- ☐ LGBTQIA+
- ☐ Other:

Briefly describe how the specific community/ies are involved in your project eg: related themes, contributors, locations, etc. *

Word count:

Must be no more than 150 words.

You will also need to provide a cultural safety plan on page 12.

Why have you chosen to include the community/ies themes, contributors, locations, etc.? *

Word count:

Must be no more than 150 words.

Have you already engaged with creative(s) from the relevant underrepresented community/ies or are you intending to do so in the future? *

- ☐ Yes, I have engaged with creative(s) from the relevant community/ies
- ☐ Yes, I plan to engage with creative(s) from the relevant community/ies in the future
- ☐ No

Have you consulted with anyone from the community/ies represented in the content of your project outside of your team?

- ☐ Yes I have consulted outside of the project's team.
- ☐ No

Please provide high-level details of engagement, without sharing any personal information *

Word count:

Must be no more than 150 words.

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What is your plan to meaningfully collaborate with those creatives and the relevant community/ies from development, to pre-production, production, post production, delivery and marketing stages? *

Word count:

Must be no more than 150 words.

Please outline your process for providing a safe and inclusive working environment and listening to and resolving diversity, equity and inclusion concerns in development, to pre-production, production, post-production, delivery and marketing stages. *

Word count:

Must be no more than 150 words.

Non-English Languages

Are non-English languages used in your project? *

☐ Yes

☐ No

Please select the non-English languages included in your project: *

If multiple languages are included, please select the language predominantly featured in your project first, and then any other languages.

Pathway to Audience

* indicates a required field

Please refer to Screen Australia's [Pathway to Audience Guide](#) for more information.

Is the core audience Australian, International or both? *

☐ Australian

☐ International

☐ Both

Primary audience gender *

☐ Gender neutral

☐ Women/female

☐ Men/male

Primary audience age range *

Secondary audience gender *

☐ Gender neutral

☐ Women/female

☐ Men/male

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Secondary audience age range *

Describe who the psychometric target audience(s) are, including any supporting research. What will make them want to click, turn on or buy a ticket? *

Word count:
Must be between 100 and 300 words.

Why will this audience want to see your project? *

Word count:
Must be between 100 and 300 words.

Who are your key marketplace partners in reaching audience? Please provide details of all relevant marketplace partners *

Word count:
Must be no more than 300 words.

What is the release strategy, including any social media content that will help attract and engage audiences(s)? *

Word count:
Must be between 100 and 300 words.

Is the project a second series, or a sequel or a continuation of a project previously supported by Screen Australia? *

☐ Yes ☐ No

Please outline audience performance data and impact for the previously released project. *

Word count:
Must be between 100 and 300 words.

Is the project an impact film? *

☐ Yes ☐ No

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Describe why this project is an impact film? *

Word count:

Must be no more than 300 words.

Who will be the impact partners and are any already attached to the project? *

Word count:

Must be no more than 300 words.

What are your impact goals and how will they be measured? *

Word count:

Must be no more than 300 words.

Measurements of Success

Screen Australia funds a wide range of projects and practitioners. Help us understand how you will measure the success of this project. Please choose two (2) of the most relevant indicators of success for your project and outline the anticipated impact of your project and how you intend to measure it.

Indicator of Success	How will your project have impact?	How will you measure your success?
	Must be no more than 150 words.	Must be no more than 150 words.

Production Schedule

Please provide proposed dates for key milestones.

Schedule Item	Start Date	End Date	Total Number of Weeks	Total Number of Days
	Must be a date.	Must be a date.	Must be a number.	Must be a number.
Official pre-production/ storyboarding Official principal photography/ animatic				

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Official post-production Picture edit Rough cut viewing Fine cut viewing Sound edit Project completion Delivery Audit				
Official pre-production/ storyboarding Official principal photography/ animatic Official post-production Picture edit Rough cut viewing Fine cut viewing Sound edit Project completion Delivery Audit				
Official pre-production/ storyboarding Official principal photography/ animatic Official post-production Picture edit Rough cut viewing Fine cut viewing Sound edit Project completion Delivery Audit				
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Official pre-production/ storyboarding Official principal photography/ animatic Official post-production Picture edit Rough cut viewing Fine cut viewing Sound edit Project completion Delivery Audit				
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Copyright and Clearances

* indicates a required field

The applicant must have the appropriate rights to tell the story through legal agreements (chain of title) whether the story is based on an original idea, article or real person (partly or wholly), etc. The applicant must also have confirmation of key subjects' willingness to participate. Where there is First Nations community participation or content involved in the project, written confirmation of the willingness of both the subject(s) and the community to be involved in the project is essential.

Do you have all of the appropriate agreements in place to tell your story (i.e. writers' agreements, directors' agreements, script editors' agreements, option agreements, etc)? *

☐ Yes

☐ No

Please provide a brief overview of the chain of title for this project, including any rights you still need to obtain: *

Word count:

Must be no more than 250 words.

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For example: "An original work by [the writer] who is the applicant and owns the rights;" or, "Based on the [book] acquired by [the production company] with a writer's agreement between [the production company] and [the writer]."

Is the project dependent on obtaining releases or access agreements from individuals or bodies such as local councils, government or private organisations?

*

☐ Yes

☐ No

Please provide details, including whether the required releases and/ or access agreements have been obtained as at the date of this application: *

Word count:

Must be no more than 250 words.

Is the project partly or wholly based on a real life event or person? *

☐ Yes

☐ No

Please provide details, including whether releases or any other type of in-principle or access agreement has been obtained as at the date of this application: *

Word count:

Must be no more than 250 words.

Do you have a solicitor's opinion letter on the project's Chain of Title? *

☐ Yes

☐ No

Chain of Title Documents

Please list all of your chain of title documents.

Click the 'Add More' button to add additional rows.

No.	Document Name/Type	Parties to the Document	Executed Date	Option/Rights Expiry Date(s)
Must be a number.			Must be a date.	Including any potential extensions that are documented. Enter N/A if not applicable
	Other:			

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NOTES:

- On their own, Shopping Agreements or other agreements which do not assign or give the option to assign appropriate rights to the Applicant are not acceptable.
- By submitting this list, you warrant that it is an accurate and comprehensive list of all chain of title documents in place as at the date of the application.
- Screen Australia may request that certain chain of title documents be provided during the assessment process.

First Nations Story Content

* indicates a required field

Screen Australia supports the telling of First Nations stories by First Nations creatives and storytellers.

Where this is not the case we expect meaningful collaboration and consultation with the First Nations communities whose stories they are.

Whenever there is First Nations content and/or First Nations community participation in the project or when there are First Nations members of the team who do not have the authority to speak for the people or place being represented in the story you will need to follow the checklists from [Pathways & Protocols: a film maker's guide to working with Indigenous people, culture and concepts](#) which includes:

- a statement on how you are approaching the First Nations content or participation with regard to appropriate protocols
- Applicants must demonstrate that they have a consultation plan covering the full production process and are following it
- evidence of consultation to date
- if the project will involve particular First Nations individuals or communities, please include signed letters of consent confirming their willingness to participate

All projects involving First Nations content or participation will be assessed by First Nations Assessors.

Is there First Nations content, and/or participation of or collaboration with First Nations people in your project? *

☐ Yes

☐ No

For example: Does the project involve a First Nations story or a First Nations character? Or focus on a First Nations person or community? Or use First Nations communities or land as locations? Or draw on or refer to First Nations culture and heritage in any form? Even if you think the First Nations elements are incidental they should be outlined here.

Please select the Indigenous languages or language groups that your story content relates to: *

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If relevant select more than one. The above provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the [Austlang Database](#) to see more information about the languages you are selecting

Outline the level of First Nations content (themes, characters, actors, locations) that you believe will be a part of the completed screen project. *

Word count:

Must be between 100 and 300 words.

How will you ensure the First Nations themes, characters, talent and locations are represented respectfully and authentically (from development, to pre-production, shoot, post-production, delivery and marketing)? *

Word count:

Must be between 100 and 300 words.

Key Creatives and Employment

Are any of the current Key Creatives First Nations Australians? *

☐ Yes

☐ No

If the screen project has major First Nations components, will you ensure there is a First Nations Key Creative on your team? If not why? *

How many First Nations people do you intend on employing in the development and/or production of this screen project? *

Collaboration

To date how have you collaborated with the First Nations community on your screen project? Who from the First Nations community have you collaborated with and can you provide a letter of agreement from them? What is your collaborative process with the First Nations community going forward on this project? *

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Word count:
Must be between 100 and 300 words.

Rights

If your project has Indigenous Cultural and Intellectual Property (ICIP) components in the storyline, how are you implementing legal frameworks to protect these rights? *

Screen Australia's [Pathways & Protocols](#) will provide more information about Indigenous Cultural and Intellectual Property (ICIP)

Is this project based on a real person or on a true story from a First Nations community? *

☐ Yes ☐ No

Do you hold the necessary rights to the story? Have you spoken to the relevant people about their representation on the screen, and have they read the treatment/script/story materials that you have submitted? *

Word count:
Must be between 50 and 100 words.

Indigenous Languages

Screen Australia is collecting information on Indigenous languages in an effort to extend our reach and ensure that we are working with and representing as many Indigenous nations as possible.

Will all or part of the project include Indigenous languages? *

☐ Yes ☐ No

The below provides a list of language names and the AIATSIS code from the Austlang Database. You can visit the [Austlang Database](#) to see more information about the languages you are selecting.

Please select the language group(s) included: *

You can select more than one if required.

Please describe what part of the project includes Indigenous Languages including how and why: *

Budget & Financing

* indicates a required field

To be eligible for Screen Australia funding, you must demonstrate that you have finance in place and a finance plan.

In the "Submission Materials" section you will be required to upload the following:

- A detailed budget and budget summary using the current [Screen Australia A-Z budget format](#) (or Movie Magic or EP formats, as long as a QAPE spreadsheet is included).
- A finance plan spreadsheet using the [current Screen Australia template](#)

Previous funding

Please indicate any previous funding provided to this project by Screen Australia or predecessor agencies, State and Federal agencies.

Agency/funding source	Year	Type of finance	Amount
	Must be a number.		Must be a dollar amount.
		Other:	

Does the project have a proposed offset cashflow provider? *

☐ Yes

☐ No

Offset cashflow provider *

Marketplace Deal Summaries

* indicates a required field

Please refer to the [Guidelines](#) for marketplace attachment requirements, including minimum licence fees.

Agreements must be uploaded in the Submission Materials section, but **should not be countersigned by you** at this stage.

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Does the project have a Commissioning Platform attached? *

☐ Yes

☐ No

E.g. free-to-air or subscription television broadcaster and/or newer online platforms.

Commissioning Platform *

Term of Agreement

Number of runs/plays

Must be a number.

Rights

Click [here](#) for more information

Territories

Holdback on domestic channels

Number of months

Licence fee

Must be a dollar amount.

Holdback on international channels

Number of months

Licence fee per hour

Must be a dollar amount.

Additional rights or non-standard terms

Does the project have a Sales Agent/Distributor? *

☐ Yes

☐ No

Sales Agent/Distributor *

Term of Agreement

Territories

Rights

Click [here](#) for more information

Advance/Minimum Guarantee

Must be a dollar amount.

Holdback against Domestic

Number of months

Commissions

Holdback against International

Number of months

Expenses

Additional rights or non-standard terms

Marketing Fee

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Submission Materials

* indicates a required field

Please ensure:

- Every file uploaded is named according to the filename instructions given
- Only upload information that relates to the question being asked
- If multiple files are uploaded for one question, please number to indicate sequence
- Uploaded files are in the specified format and **no ZIP files are included**
- Maximum file size is 25MB
- **Online Video links must be download enabled** for record keeping purposes
- **Videos must be less than 200MB**

For more information on submission materials, refer to the [Documentary Production Funding Guidelines](#). Please note: If you have supplied more than the requirement, we will only read/ watch up to the maximum page/duration limit.

Creative

Proposal - maximum 10 pages including images *

Attach a file:

Filename: Proposal - [Project Title].doc, .docx or .pdf

Treatment - maximum 15 pages *

Attach a file:

Filename: Treatment - [Project Title].doc, .docx or .pdf

Pitch Deck, up to 15 pages, if available

Attach a file:

Filename: [Project Bible/Pitch Deck] - [Project Title].doc, .docx or .pdf

Viewing material

If available, please provide a sizzle reel, teaser, sample footage or trailer for the project.

If you are applying for 'post-production' funding, please provide an assembly, sample scene, scene selects, rough cut or compile of the project.

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Use the plus button on the right-hand side to add as many rows as needed.

The combined duration of all video materials (excluding a rough cut or compile) must not exceed 10 minutes.

Please note the following important requirements for video links. Video must:

- be download-enabled for Screen Australia record keeping
- be less than 200MB
- be in MP4 or WMV format, 264, resolution 720p.

Name/Description	Online screening link	Password if required

Director's Statement *

Attach a file:

Filename: Director's Statement - [Project Title].doc, .docx or .pdf

Finance

Current finance plan using Screen Australia's [finance plan template](#).

Finance Plan *

Attach a file:

Filename: Finance Plan - [Project Name].xls or .xlsx

Documented evidence of any confirmed and unconfirmed lines in the finance plan. Refer to the Program Guidelines for any specific documents that may be required.

Attach a file:

Filename: Finance Plan Evidence - [Type of Document] - [Project Title]

All relevant deal memos/agreements/letters of offer in relation to market and distribution. Please note: a signed deal memo or letter of offer including term sheets must be attached for ALL marketplace or equity attachments in the finance plan. However, please don't countersign these agreements at this stage *

Attach a file:

Filename: [Document Type] - [Name] - [Project Title].doc, .docx or .pdf. If uploading multiple files, please number each.

Offset Cash flow provider or PDV provider: Details of proposed Offset cashflow provider and terms sheet. *

Attach a file:

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Filename: Offset cashflow provider - [Project Name].doc, .docx or .pdf

Does the project have a proposed gap financier? *

☐ Yes

☐ No

Gap Lender *

Attach a file:

Filename: Gap Lender - [Project Title].doc, .docx or .pdf

Accountant letters for producer investment

Attach a file:

Filename: Producer Investment - [Project Title].doc, .docx or .pdf

Relevant letters of support

Attach a file:

Filename: Letter of support - [Project Title].doc, .docx or .pdf

Please upload the latest cost report *

Attach a file:

Filename: Latest Cost Report - [Project Title]

Evidence substantiating items in the Finance Plan from partner country/ies. *

Attach a file:

Filename: Partner Country Finance - [Type of Document] - [Project Title].doc, .docx or .pdf

Disbursement administrator letter of intent, where applicable

Attach a file:

Filename: DASA - [Project Title].doc, .docx or .pdf

Production

Please provide an A-Z budget. Budgets must be presented in the [A-Z budget format, using the Screen Australia template](#). Fees should comply with industry

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norms. They will be considered in the context of the budget and track record of the key creatives and crew.

Refer to the Documentary Production Program Guidelines for more information on what must be included in your Production Budget.

Production Budget *

Attach a file:

Filename: Draft Budget - [Project Name].xls or.xlsx

Production Schedule (including pre, production, post and any documentation detailing the project's proposed production methodology) *

Attach a file:

Filename: Production Schedule - [Project Title].

Post-production schedule and a cost report of production expenses to date.

Attach a file:

Filename: Post-Production Schedule and Cost Report - [Project Title].doc, .docx or .pdf

Completion Guarantor letter of intent showing date of budget, correct budget amount, bond fee, if applicable

Attach a file:

Filename: Completion guarantor - [Project Title].doc, .docx or .pdf

Market and Audience

Pathway to Audience Strategy - up to 3 pages

Attach a file:

Filename: Pathway to Audience Strategy - [Project Title].doc, .docx or .pdf

Business Impact and Measurements of Success document - up to 3 pages *

Attach a file:

Filename: Business Impact and Measurement of Success Plan - [Project Title].doc, .docx or .pdf

Rights

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ASIC Company Extract document, if applicable. Must be dated no later than 30 days prior to the application submission date. *

Attach a file:

Filename: ASIC Extract - [Company Name] - [Project Title].doc, .docx or .pdf

Any joint venture agreement where the rights in the project may be shared between multiple parties, where applicable

Attach a file:

Filename: Joint Venture Agreement - [Parties] - [Project Title].pdf

Any E&O Documentation, where applicable

Attach a file:

Filename: E&O Documentation - [Project Title].doc, .docx or .pdf

Solicitor's opinion letter on the chain of title *

Attach a file:

Filename: Solicitor's Opinion Letter - [Project Title].doc, .docx or .pdf

Where the project is an Official Co-Production or the rights in the project are otherwise shared between multiple parties, please provide any supporting documentation (such as a co-development agreement, a heads of agreement, joint venture agreement or co-production agreement between the co-producers) outlining the terms on which the rights and production responsibilities may be shared. *

Attach a file:

Filename: Co-Production Agreement - [Project Title].doc, .docx or .pdf

First Nations Content or Participation

Based on your answers in First Nations Story Content, please upload any documents which evidence your consultation, and community or individual consent to date. *

Attach a file:

Filename: First Nations Consultation - [Project Title].doc, .docx or .pdf. If uploading multiple files, please number each.

Producer Offset

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Producer Offset Provisional Certificate or confirmation email - Provisional certificate no more than two years old, or confirmation email as proof that application has been lodged. *

Attach a file:

Filename: Producer Offset [Provisional Certificate/Confirmation Email] - [Project Title].pdf

Official Co-Production

Confirmation email no more than two years old (if received) as proof that Co-production application forms have been lodged *

Attach a file:

Filename: Co-Production email - [Project Name].pdf

Provisional Co-production reference number *

The reference number is listed on confirmation email from the Producer Offset & Co-production Unit

To ensure your files can be ingested into our automated systems, and that your application can be processed, please confirm: *

- ☐ Every file uploaded is named according to the filename instructions given
- ☐ If multiple files have been uploaded for one question, they are numbered to indicate sequence
- ☐ Uploaded files are in the specified format and no ZIP files are included
- ☐ Uploaded files are no more 25MB
- ☐ Online Video links are download-enabled for record keeping purposes
- ☐ Videos are less than 200MB

Artificial Intelligence

* indicates a required field

Screen Australia is collecting data on the use of artificial intelligence (AI) use in funding applications and projects. This will enable us to better understand where and how it is being used.

Applicants utilising AI should ensure such use aligns with [Screen Australia's AI Guiding Principles](#).

The following responses are collected for Screen Australia's research and reporting activities and will not be used to assess applications or their eligibility. However, applicants are required to declare the accuracy and compliance of their application prior to submitting and if successful, will be required to meet Screen Australia's standard contractual requirements and comply with all applicable laws.

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Have you or any other collaborator used AI, or a tool based on it, to generate or to otherwise prepare any part of your application? *

☐ Yes

☐ No

☐ Unsure

In which part of your application have you used AI, or a tool based on it? *

☐ Application form or responses to application questions

☐ Creative support material*

☐ Other support material

*Creative support material includes any documents or files uploaded that address or speak to the creative elements of your application, including but not limited to: synopses, story documents such as treatments and scripts, game prototypes, pitch videos or sizzle reels, creative pitch deck, game design documents, art bibles, mood or story boards, and creative vision statements, whether consisting of text, images, sound, video and/or other formats.

Are you applying for funding for a project that contains or will contain outputs or deliverables (for example, pitch materials, game prototypes, treatments, scripts, completed films, programs or games, events, screenings or other outputs) that have been generated or otherwise prepared using AI (including any tool using AI)? *

☐ Yes

☐ No

☐ Unsure

Please include further details here (including information about how and where AI has been/will be used in the application and/or project and the specific tools) *

Please tick to confirm that: *

☐ all factual information in your application is accurate; and

☐ your application and support materials comply with all applicable laws (including intellectual property (IP) and privacy laws) and respect Indigenous Cultural and Intellectual Property (ICIP) rights.

Diversity Information

* indicates a required field

Please note personal information collected in this section doesn't form part of your application and is not used for the purpose of assessment unless otherwise stated in the relevant funding program's guidelines.

Please be advised Screen Australia Staff may use this information for the purposes of preparing and publishing aggregated research and reporting. All personal information collected in this section will otherwise will be handled in accordance with Screen Australia's Privacy Notice located at the beginning of this application form.

Please complete for **all** key creative roles listed. If you do not wish to provide this information, click 'Prefer not to answer'.

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Please select the Key Creative's role *

Does the Key Creative have a disability? *

Is the Key Creative from a culturally or linguistically diverse background? *

Please select the Key Creative's cultural background/ethnicity: *

Does the Key Creative identify as LGBTQIA+? *

'LGBTQIA+' refers to lesbian, gay, bisexual, transgender/gender diverse, queer, intersex and asexual - the '+' recognises that LGBTQIA doesn't include a range of other terms that people identify with, or use to describe themselves. We acknowledge that one acronym or description may be not able to fully capture the diversity of gender identities, sexual orientations and bodily diversity in our community, and that language is constantly evolving. Our intention is to be as succinct as we can, but inclusive of all.

Diversity Information *

☐ Please tick to confirm you have provided a diversity response for all Key Creatives listed.